

October 15th, 2024

SUBJECT: RFP-004-C-2024 – Addendum 1
St. Croix Waste Water Master Plan Study

To All Submitters:

Please be advised that the submittal date has been extended until **Friday, November 8th, 2024** at 12:00PM Atlantic Standard Time. A second (2nd) Addendum will follow outlining the updated submittal date and providing responses to the submitted questions and providing an updated submission date..

All terms and conditions of the RFP shall remain the same at this time.

Thank You for your cooperation in this matter.



RFP-004-C-2024

VIRGIN ISLANDS WASTE MANAGEMENT AUTHORITY

The Virgin Islands Waste Management Authority is hereby soliciting proposals for **RFP-004-C-2024 for Engineering Consulting Services for the St. Croix Waste Water Master Plan Study**

Interested parties and prospective respondents may request the complete RFP Package for their review from the Authority by submitting a request confirmation email with contact information for the respective company to sdavid@viwma.org and mvante@viwma.org. All questions pertaining to the scope of services to be rendered should be directed to Ms. Sandra David, Director of Procurement and Property, and Michael Vante, Contract and Inventory Manager, on or before **Wednesday, October 2nd, 2024**. Responses to questions will be forwarded in the form of an Addendum to those parties who have confirmed interest by formally requesting the bid package.

Virgin Islands Waste Management Authority
Procurement and Property Division
7410 Estate Bovoni, Bay 2
St. Thomas, VI 00802
Tel: (340) 715-9170
Fax: (340) 715-9179
sdavid@viwma.org or mvante@viwma.org

Proposals will be submitted electronically in PDF Format bearing the respective RFP Number: RFP-004-C-2024 to mvante@viwma.org on or before Wednesday, October 23rd, 2024 at 12:00 P.M. Atlantic Standard Time.

The Virgin Islands Waste Management Authority reserves the right to waive any non-substantive informalities, technicalities or irregularities, or reject any or all qualifications and proposals/bids; or to re-advertise for proposals/bids, and to award or refrain from awarding the contract for the work.

Daryl Griffith
Interim Executive Director

It's Our Home! Let's Keep It Clean!



Request for Proposals (RFP)

for

Engineering Consulting Services for the

St. Croix Wastewater Infrastructure

Master Plan Study

-

(United States Virgin Islands)

September 9th, 2024
Virgin Islands
Waste Management Authority
Wastewater Division

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Engineering Consulting Services for St. Croix Wastewater Master Plan Study United States Virgin Islands

SECTION 1: GENERAL BACKGROUND

The Virgin Islands Waste Management Authority (VIWMA) provides wastewater services including collection, pumping, treatment and disposal to approximately 60% of the Virgin Islands 115,000 residents. Every day, more than 4.5 million gallons of wastewater rushes through those pipes, heading toward the wastewater treatment plants on St. Croix, St. Thomas and St. John.

The Virgin Islands Waste Management Authority (VIWMA) is issuing this Request for Proposals (RFP) from submitters capable of entering into an Engineering and Environmental Consulting agreement to provide Engineering Consulting Services. We will select a firm to complete a Wastewater Master Plan Study for the island of St. Croix. The VIWMA and the successful submitter shall enter into a mutually binding full-service Agreement addressing the topics contained in this document. The VIWMA also reserves the right to modify/expand/decrease the scope of the services in co-ordination with the successful submitter to include additional or reduced terms and conditions. Such additional or reduced terms and conditions may result in additional compensation to the successful submitter or result in a reduction in compensation.

It is understood that the information contained in the RFP and the experience guarantees and innovative approaches demonstrated therein shall be the general basis for selection of a submitter to provide these professional services. The VIWMA shall select the most qualified submitter based on a structured point scoring evaluation. The scoring evaluation shall consider each submitter's ability to perform the required services, experience and technical expertise, ability to make financial and technical guarantees, corporate resources, and in-depth and innovative approaches.

SECTION 2: SCOPE OF WORK

- A. Project Administration and Outreach:** Contractor shall regularly communicate with Authority staff regarding project issues and submit a monthly progress report form. Consultant shall facilitate meetings as described in Section IV. Additionally, the Consultant will identify and reach out to stakeholders and regulatory agencies to receive input that may affect the Plan. Following the completion of the system analysis, modeling, and recommendations, the consultant will compile these findings into a draft Wastewater Master Plan and deliver copies to the Authority, stakeholders, and regulatory agencies for review. Then, the consultant shall meet with Authority staff to discuss necessary revisions. Finally, a finalized plan will be prepared and submitted to the Authority.
- B. Review of Existing Conditions and Documents:** Collaborate with Authority staff or perform necessary field work to obtain information and data needed for modelling and analysis.
 - i) Comprehensively review the existing document and plans concerning population growth and development projections, and other applicable records and documentation.

- ii) Review existing intergovernmental agreements with other Agencies and VIWMA for wastewater collection, conveyance, and treatment.

- iii) Assess current and probable future regulations that will affect the operation and maintenance of the sewer system throughout the planning horizon.

C. System Modeling and Analysis: Develop a complete hydraulic model using industry standard software with sufficient detail to project system functions and identify constraints with respect to the following system properties and behavior. Project future system variables that will change over the planning horizon and incorporate these parameters into projections. Run the model to generate the following projections for the twenty-year planning horizon:

- i) Average and peak system demand for each service zone. Simulate dry conditions as well as 2, 5, 10, and 25-year rainfall events.

- ii) Flow capacity of the gravity sewer system and hydraulic head under the conditions described above. Determine hydraulic head through system and identify where surcharging may occur.

- iii) Flow capacity and conditions in the force mains.

- iv) Capacity build-out modeling and future system constraints

D. Model Results and Recommendations:

- i) Identify discrete system improvements needed to correct deficiencies identified above.

- ii) Recommend system preservation measures to prevent deficiencies due to aging.

- iii) Identify system replacement or rehabilitation that will be required to correct non preventable deficiencies due to system aging.

- iv) Prepare a map of the sewer system and summary tables indicating the locations,

- v) functional data, cost estimates, and implementation timeframes of improvements

E. Financial Planning: The Consultant shall coordinate with a financial planning firm in the development of a Capital Improvement Plan and a Replacement and Rehabilitation Plan. The Consultant will identify necessary investments, determine their costs and useful lives, and propose timelines for improvements. These documents will make up the draft CIP and RRP which will be sent to the planning firm for revisions. They will then be returned to the Consultant for final review and addition to the Master Plan. Additionally, the Consultant shall provide technical information as necessary for the financial planning firm to develop models for system development charges, utility rates, and other fees.

SECTION 3: PRODUCTS

The Consultant shall provide the following products associated with the VIWMA Wastewater Master Plan Study:

- A. Monthly progress report submitted to the Authority's project manager
- B. The complete hydraulic system model files and provided on a read only flash drive.
- C. Five (5) copies of the draft Plan for City review. The Plan shall, as a minimum, contain the following Sections:
 - Table of Contents
 - List of Figures
 - List of Tables
 - Executive Summary
 - Goals and Objectives
 - Wastewater System Background and Overview
 - Wastewater Demand and Supply Analysis
 - Wastewater Storage Capacity Analysis
 - Modeling Parameters, Scenarios Analysis and Results
 - Regulatory Analysis
 - Recommended Policies and Practices
 - Proposed Capital Improvement Plan, Costs, Priorities, and Phasing
 - Proposed Replacement and Rehabilitation Program, Costs, Priorities, and Phasing
 - Proposed Water Quality Improvement and Operational Plans, Costs, Priorities, and Phasing
 - System Development Charge and User Fee Analysis
- D. Up to five (5) copies of the draft Plan distributed to stakeholders and regulators.
- E. Five (5) hard copies of the finalized Plan.
- F. Five (5) read-only flash drives with digital copies of the finalized Plan.

SECTION 4: MEETINGS

The Consultant shall be required to attend, as a minimum, a study kickoff meeting, monthly progress meetings, a draft Plan submission meeting, and a draft Plan review meeting. Additional meetings may be required, as needed, for collaboration and information sharing between Consultant and Authority and/or to resolve unforeseen issues or to discuss problematic study obstacles that arise.

SECTION 5: COMMUNICATION

The Consultant selected will be required to communicate with the Authority, as needed, concerning project-related issues via telephone, email, and post mail.

SECTION 6: KEY PERSONNEL & MINIMUM QUALIFICATIONS

The VIVWMA is seeking a firm or individual with substantial, relevant experience and success in scope development, environmental consulting, and Architectural & Engineering Services. The selected respondent must be able to adequately demonstrate their experience in their proposal submittal. The Respondent must have the administrative infrastructure to effectively manage and support training, service delivery and fiscal management processes. Additionally, Respondent should provide detailed information about the experience and

qualifications of the Respondent's assigned personnel considered key to the success of the project. Demonstration of experience and knowledge should include education, training, technical experience, functional experience, specific dates and names and contact information for employers, relevant and related experience, past and present projects with dates and responsibilities and any applicable certifications. Respondents should make every effort to include within their proposal positions for recent college graduates within the field of Engineering who graduated from a high school within the Virgin Islands.

Each proposal shall describe the organizational structure of the proposed team. At a minimum each proposal shall include:

1. An organization chart showing the reporting responsibilities and organization of all Key Personnel, other staff to be assigned and subcontractors.
2. Key Personnel job descriptions and reporting responsibilities, an identification of all individuals performing functions of Key Personnel who meet the minimum qualifications of each key role.
3. Curriculum Vitae (CV) for all key personnel

6.1 Key Personnel Replacement

Key Personnel are those Contractor personnel considered to be essential to the performance of the contract. No changes in Key Personnel will be made unless the Contractor can demonstrate that the qualifications of prospective replacement personnel are equal to or better than the qualifications of the Key Personnel being replaced. All proposed substitutes shall have qualifications equal to or higher than the qualifications of the person to be replaced. VIWMA reserves the right to re-evaluate the selection of any respondent if one or more key personnel are replaced within the first six months of contract performance. VIWMA shall be notified in writing of any proposed substitution at least thirty (30) days in advance.

Such notification shall include:

- a. An explanation of the circumstances necessitating the substitution.
- b. A complete resume of the proposed substitute.
- c. And any other information requested by VIWMA to facilitate evaluation of Contractor's substitution request. VIWMA reserves the option of reviewing, re-evaluating and rescoring Contractor's response to this solicitation and further reserve the option of invalidating the Contractors' response to this solicitation due to excessive substitutions.

6.2 Minimal Professional Qualification Requirements

This section requires the submitter to provide adequate information to exhibit its qualifications and ability to meet the standards of experience and financial capability to be considered qualified. The VIWMA, in its sole discretion, shall decide if a submitter meets the standards. Details of each submitter's experience and financial ability will be assessed at all levels, including the fiscal and the experience and strength of the submitter's parent company, if any. The specific selection criteria are outlined in **Section 16**. The following subsections are required minimum qualifications:

- a. Respondents that are corporations, partnerships, or any other legal entity, domestic or foreign, shall be properly registered to do business in the Territory at the time of the submission of their Proposal to this RFP. Such Respondents shall attach its license to do business or copy of its application for a license. Respondents should give a brief description of their company including brief history, corporate or organization structure, number of years in business. If the Respondent is partnering or subcontracting with any other entity, provide the information described above for each such entity.
- b. A Proposal may be rejected at any time during the evaluation process and thereafter if there were any adverse findings that would prevent the Program from selecting the firm or any person or entity associated or partnering with the firm. Such adverse findings may include, but are not limited to, the following:
 - a. Negative findings from the Inspector General, a Federal Inspector General, or from the U.S. Government Accountability Office, or from an Inspector General in another State
 - b. Pending or unresolved legal action from the U.S. Attorney General or from an attorney general in another State or Territory
 - c. Pending litigation with the USVI, any other State or Territory
 - d. Suspension or debarment as ineligible of the System for Award Management (SAM)
 - e. Arson conviction or pending case
 - f. Harassment conviction or pending case
 - g. Local, State, Federal or private mortgage arrears, default, or foreclosure proceedings
 - h. In rem foreclosure
 - i. Sale of tax lien or substantial tax arrears
 - j. Fair Housing violations or current litigation
 - k. Defaults under any Federal, Territory, State or locally sponsored program
 - l. A record of substantial building code violations or litigation against properties owned and/or managed by Respondent or by any entity or individual that comprises Respondent
 - m. Past or pending voluntary or involuntary bankruptcy proceeding
 - n. Conviction for fraud, bribery, or grand larceny by any Principal Respondent
 - o. Listing on the Federal or State excluded parties' lists
- c. Respondent has adequate financial resources to perform the contract, or the ability to obtain them.

- d. Respondent can comply with the required or proposed delivery or performance schedule, taking into consideration all existing commercial and governmental business commitments.
- e. Respondent has a satisfactory performance record.
- f. Respondent has a satisfactory record of integrity and business ethics.
- g. Respondent has the necessary organization, experience, architectural and engineering skills, operational controls, and other necessary technical skills, or the ability to obtain them.
- h. Respondent has thoroughly reviewed the Supplemental Appropriations for Disaster Relief Requirements, 2017 (Pub. L. 115-56) on September 8, 2017 and the Budget Bill (Pub. L. 115-123), all pertinent Federal Register notices, and the USVI Action Plan and all amendments thereto.
- i. Respondent has knowledge of FEMA Public Assistance and Hazard Mitigation Grant Program, HUD Community Development Block Grant – Disaster Recover & Mitigation, Environmental Protection Agency, Department of Interior, Department of Energy, Economic Development Authority and/or other federal funding sources, funding requirements, regulations, etc. to ensure the project remains fully eligible for federal funding.
- j. Respondent has established prior experience in successfully performing the scope of services requested.
- k. Respondent and its employees hold and maintain all territorial, federal, state, and local licenses or certifications as required to perform the services requested.
- l. Respondent is otherwise qualified and eligible to receive an award under applicable laws and regulations.
- m. Respondent can comply with the required or proposed delivery or performance schedule, taking into consideration all existing commercial and governmental business commitments.
- n. Respondent has adequate staffing to provide the required services throughout the entire contract term.
- o. Respondents must demonstrate they have knowledge and/or prior experience in the following areas, at a minimum:
 - a. Federal and state rules regarding lead paint and other environmental health hazards (e.g., mold, asbestos, radon)
 - b. USVI zoning, building and housing laws and regulations, including the USVI Development Code and Building Energy Code

- c. Damage assessment and cost estimation
- d. Environmental Analysis, Consulting & Recommendations
- e. Architectural & Engineering drawings, plans and specifications, and engineering specifications
- f. Construction documents drafting and review
- g. Construction project monitoring and progress inspection
- h. Construction contract administration
- i. Reporting and metrics
- j. Customer service
- k. Engineering cost estimates

Additionally, the selected firm must have or hire individuals or firms with all the qualifications, knowledge, skills and abilities for their assigned tasks, and/or have a qualified plan to train staff as necessary with the requisite skills and proficiencies. VIWMA desires that the firm's resources meet or exceed the criteria in **Section 2: Scope of Work** and **Section 6: Qualifications**.

The submitter must:

1. Have been in business for a minimum of five (5) years prior to the submission of this proposal.
2. Furnish liability and property damage insurance of not less than \$1,000,000.00 combined single limits for bodily injury, wrongful death, and property damage. Proof of coverage must be provided prior to the issuance of the related contract.
3. Furnish Errors and Omissions insurance for A/E Services of not less than \$1,000,000.00. The VIWMA shall be the additional named insured.
4. Demonstrate successful experience in design projects specific to the design of wastewater infrastructure, including pump stations, treatment plants, laterals, manholes, sewer lines (force main and gravity lines), and any other such wastewater processing and facilities the respondent may submit for evaluation.
5. Demonstrate specific experience of providing full-service operations services with public agencies or VIWMA or of entering into design agreements in the Virgin Islands, or in other municipal jurisdictions.
6. Provide a listing of five (5) most recent wastewater engineering Design Projects for which the submitter has provided design services, including the cost of the project; the project start date; the completion dates; the names, addresses, contact persons and telephone numbers of the owners; and the size and type of infrastructure designed.

7. Describe submitter's breadth of knowledge and resources which would be brought to bear on the VIWMA project should the submitter be the successful contractor.
8. Demonstrate experience in infrastructure planning on a specified site; design to meet specifications and objectives of the project. The submitter must identify specific projects where such services were provided and the results of such services.
9. Have specific experience which exhibits the submitter's ability to evaluate, recommend and implement corrective and/or affirmative actions to improve the functionality of a service-oriented operation.
10. Have the proven ability to successfully address environmental issues which may affect the progress of the design of sewer/waste-water infrastructure.
11. List any pending litigation or bankruptcies, any environmental litigation and any judgments entered against the submitter in the last 5 years.

SECTION 7: SERVICES TO BE PROVIDED BY THE SELECTED AWARDEE

The submitter must provide the following services:

1. Provide complete existing conditions analysis, topographic survey, land/parcel survey and establish the public Right-of-Way, and provide recommendations.
2. Perform Hydrologic & Hydraulic Study Report and provide recommendations.
3. Provide Engineering Analysis & Feasibility Study with recommendations.
4. Provide finalized project SOW description and detailed schedules including dates with project milestones.
5. Evaluate and propose recommendations to existing sewer line alignments, especially the 6" and 20" Force Mains to provide improved access for maintenance.
6. Develop and engineer all underground infrastructure, equipment and material specifications.
7. Develop preliminary engineering plans, specifications and estimates for any necessary environmental documents.
8. Prepare environmental documents as per HUD, FEMA and NEPA requirements and as per National Historic Preservation Act Section 106 and Section 4(f) of the Department of Transportation Act of 1966 for approval. The selected A/E Firm cannot proceed with final design until NEPA/Environmental Planning and Historic Preservation (EHP) is completed and environmental documents approved.

9. A/E firm has ensured that all surveys, right-of-way, and final design plans are established using the NAD 83 Datum. A/E Firm shall establish two (2) permanent control points.
10. Develop and Prepare presentation plans and exhibits, conduct at least three (3) public meetings and hearings. *Three (3) public meetings (Design Public Meetings) will be held to inform the public and to receive and consider their comments. These meetings will occur prior to the design scope is fully defined and before the Engineering Team is about 60% complete.*
11. Identify required permits, prepare applications and follow through to issuance of permits.
12. Coordinate with all local utility agencies and prepare draft utility agreements.
13. A/E Firm shall submit final plans, specifications and engineer's cost estimate on Electronic File (AutoCAD, Microsoft Office Suite, and PDF Format)
14. Fully executed work products are expected within 365 days of receipt of the first executed task order for each respective project. VIWMA may dictate the expected timeline for completing each respective project's designs. Additional time extensions will require justification and approval by VIWMA prior to continued engagement post contract end date.
15. Awarded A/E Firm will be responsible for providing necessary updates to final documentation, feedback, clarification and engagement support as necessary during the Construction Bid Phase and & Construction Phase through to construction completion.

The VIWMA will be responsible for aiding the selected contractor during the engagement process as it relates to grant of entry, site clearing, field surveys & visits, providing existing drawings/photographs, traffic control, public notices, and community engagement.

SECTION 8: USE OF SUBCONTRACTORS

VIWMA shall have a single prime Contractor as the result of any contract negotiation, and that prime Contractor shall be responsible for all deliverables specified in the RFP and proposal. This general requirement notwithstanding, Respondents may enter subcontractor arrangements, however, shall acknowledge in their proposal's total responsibility for the entire contract.

If the proposer intends to subcontract for portions of the work, the Proposer shall identify in its proposal any subcontractor relationships and include specific designations of the tasks to be performed by the subcontractor. The documentation required of the prime Contractor is also required for any subcontractor. The prime Contractor shall be the single point of contact for all subcontract work. Every subcontract shall incorporate and follow the terms of the contract between the prime Contractor and VIWMA.

Unless provided for in the contract with VIWMA, the prime Contractor shall not contract with any other party for any of the services herein contracted without the express prior written approval of VIWMA. The prime Contractor shall be responsible for fulfillment of all terms of contract, timing,

and payments to subcontractors regardless of funding provided by VIWMA.

The prime Contractor should include in the proposal an executed statement from each subcontractor affirming the following: “I have read and understand the RFP and final version of the proposal submitted by (Proposer).”

SECTION 9: CONTRACTOR RESPONSIBILITIES

9.1 Permits and Regulations

The Contractor shall be responsible for identifying, obtaining, complying, and bearing all costs associated with any environmental or other permits or any regulations required for the design and construction of the facility, or to process or test, measure, treat, or dispose of any emissions, debris or effluents resulting from the Contractor’s operations, activities, or equipment. HUD Section 3 compliance may be required.

9.2 Record Keeping and Reporting

The Contractor shall be required to maintain electronic and written records of all documents, correspondence, submittals, applications, and all other computer records of activities related to the contract. The Contractor’s records shall be open for VIWMA inspection at any time during the Contractor’s normal business hours, and the VIWMA reserves the right to perform spot monitoring of the Contractor’s operations. VIWMA may also request copies of any record during the Contractor’s normal business hours.

The Contractor shall always keep on site copies of the following:

- all permits and licenses shall be posted as required by applicable laws.

Except as noted here, all reports will be provided in written and electronic (digital) form and provided in hard copy and on a computer storage medium, using software approved in writing by the WMA. The Contractor will be required to immediately report any properly contain spills of fuels, lubricants or any hazardous liquids to the VIWMA and Local (DPNR) and Federal Regulatory Agencies (EPA, etc.), in accordance with each project’s reporting requirements.

The Contractor will be liable for any fines resulting from such spills and shall be responsible for the mitigation of the area of the spill.

9.3 Health and Safety

The Contractor shall be responsible for complying with all laws and regulations associated with worker health and safety, for providing workers adequate training in safety and operations, and for maintaining a drug-free workplace. The training shall include training to handle spills of fluids and hazardous materials, fire, explosion, earthquakes, hurricanes, excessively heavy rain events and other natural events or disasters.

9.4 Non-Discrimination

The Contractor shall be responsible for complying with all laws and regulations associated with fair hiring practices, the creation of a non-discriminatory workplace and appropriate termination

procedures.

The Contractor shall make all possible efforts to subcontract, hire and/or retain the services of Virgin Islands based businesses, corporations and individuals. The VI Department of Labor currently holds a listing of individuals seeking employment and should be consulted first to fill any vacant positions both at start up and throughout the life of the contract.

9.5 Business Considerations

The submitter must discuss its position on such business issues as assumption of risk, repair and replacement of operating equipment, capital improvements and guarantees.

9.6 Contract Agreement

The WMA will prepare the contract agreement upon successful negotiations with selected submitter. However, a summary of some of the general provisions the WMA will require in any final Professional Services Contract are as follows:

- The contract will be funded, in whole or in part, by EPA, FEMA and Community Development Block Grant – Disaster Recovery funds. Therefore, funding and payment of the contract will be based on requirements and availability of the EPA, FEMA and CDBG-DR funds by VIWMA. The selected Respondent is responsible for submitting all required documentation for payment to VIWMA. The selected Respondent is responsible for preparation and submittal of an application for payment and invoice, based upon a mutually agreed Schedule of Values (“SOV”). After the notice to proceed is issued, all subsequent contract payments will be based upon work completed. Further, a 10% retainage will be withheld from each payment. The selected Respondent shall allow enough time for the VIWMA to review and process payment requests.
- Each respondent must submit a valid CAGE number that is actively registered on SAM.GOV <https://www.sam.gov/SAM/pages/public/index.jsf>
- The Scope of Services to be rendered by the contractor.
- A provision for liability for the payment of fines and/or civil penalties levied against the contractor and/or the VIWMA by any regulatory agency having jurisdiction, as a result of failure to comply with the terms and conditions of any duly authorized permit, court order, administrative order, law, statute, ordinance, or of this contract, or for failures resulting from the contractor’s negligence during the period of the contract.
- A provision for compliance with all applicable laws and regulations regarding the design and construction of the facilities.
- A provision for indemnification of VIWMA, its agents, officers, assigns and employees from any loss or liability for claims, damages, lawsuits resulting from the contractor’s negligence and breaches during the period of the contract.
- A provision for comprehensive liability and errors and omissions insurance policies including the WMA as an additional insured for bodily injury and/or property damage,

each in an amount of not less than two million dollars (\$2,000,000); certificates of such insurance policies shall be submitted to the VIWMA upon execution of the contract.

- A provision for the contractor's payment of all taxes and charges, including unemployment insurance premiums, excise tax, gross receipt, social security, etc.
- A provision that the contractor shall provide a sufficient number of qualified personnel, including management, administrative, operational, technical, and clerical, who meet relevant legal requirements and industry standard experience regarding design and are capable and demonstrate experience necessary to design each project during the contract period.
- A provision that the contractor shall design all facilities so that odor, dust and noise shall be effectively controlled, and that no avoidable disruption of adjacent neighborhoods shall result. Including signage about construction and pedestrian safety.
- A provision for the term of the Contract between the VIWMA and the contractor to be **three (3) years or 1,095 Calendar Days. Two, one year extension options will be available if the total contract amount is not expended by the contract end date.**
- A provision that the contractor shall make all arrangements to provide for the supply and construction/installation of capital equipment as requested and approved by the WMA and as set forth in the design as provided by the contractor. Ownership of the capital equipment will transfer to the WMA at the completion of the project.
- A provision for the termination of the contract if the level of performance is unsatisfactory to VIWMA.

9.7 General Federal Grant Requirements & HUD General Provisions

Because the contract is being funded with federal funds, the contract shall be governed by certain federal terms and conditions for federal grants, such as the Office of Management and Budget's ("OMB") applicable circulars and required federal contract clauses per 2 CFR Part 200 Appendix II (**Appendix II**). Respondent shall provide a description of experience with such grant requirements and affirmatively represent and certify that the respondent shall adhere to any requirements of applicable federal requirements. Any funds disallowed by any federal government entity shall be disallowed from fee or compensation to contractor.

Because the contract is being funded with HUD funds, the contract shall be governed by certain general HUD terms and conditions, attached hereto as HUD-Federal-Cross-Cutting-Measures (**Appendix III**).

9.8 Davis Bacon Act (DBA) 1931 Contractor shall be responsible for maintaining weekly certified payroll records which must include:

- Any wages paid to employees.
- Employee's name

- Last four digits of the employee's Social Security number
- The number of hours worked each day, and number of hours worked for the week.
- Employee's hourly rate of pay.
- Employee's job classification
- Any fringe benefits paid to employees.

During a week of no work, the payroll reporting form must be submitted the usual way with the insertion "NO WORK PERFORMED THIS WEEK" and "FINAL" on the last invoice.

The Act requires that contractors pay the prevailing wage, according to their skills, to their workers; failure to comply shall be reason for withheld payments, contract termination, and debarment from future federal contracts for up to three years.

9.9 Conflict of Interest

A submitter filing a proposal shall certify that no officer, agent or employee of WMA has a pecuniary interest in the proposal or has participated in contract negotiations on behalf of the Submitter; that the proposal is made in good faith without fraud, collusion, or connection of any kind with any other Submitter for the same Request for Proposals; and that the Submitter is competing solely on its own behalf without connection with, or obligation to, any undisclosed person or firm.

A Respondent must also disclose any existing contractual work for the Territorial Government, whether directly or through a parent company, subsidiary company or associated company or independent contractor(s) hired by respondent; identity any potential conflict of interest, and must certify that Respondent nor any parent company, subsidiary company or associated company or contractual/independent contractor(s) hired by respondent has assisted with preparing this RFP.

9.10 DBE Program Provisions

DISADVANTAGED BUSINESS PARTICIPATION IN FEDERALLY FUNDED ASSISTED CONTRACTS

Pursuant to, 40 CFR, Part 33, Subpart C, Disadvantaged Business Enterprise (DBE) respondents that are not DBEs are strongly encouraged to consider partnering, or other joint venture arrangements, with certified DBE firms to achieve the prescribed goals and to give DBE firms the opportunity to participate. Respondents must document good faith efforts to provide meaningful participation by DBE firms. Willful and/or intentional violation of this obligation may result in the imposition of liquidated damages or other appropriate sanctions, including, without limitation, suspension of any future consideration with VIWMA and monetary payments based on the DBE goal shortfall.

9.11 Minority & Women-Owned Business Enterprise (M/WBE)

Respondents that are not M/WBEs are strongly encouraged to consider partnering, or other joint venture arrangements, with certified M/WBE firms to achieve the prescribed goals and to give M/WBE firms the opportunity to participate.

Respondents must document good faith efforts to provide meaningful participation by M/WBE firms. Willful and/or intentional violation of this obligation may result in the imposition of liquidated damages or other appropriate sanctions, including, without limitation, suspension of any future contracts with VIWMA and monetary payments based on the M/WBE goal shortfall.

VIWMA is interested in having at a minimum 20% of all work to be completed by a DBE Program and/or M/WBE. Respondents must document good faith efforts to provide meaningful participation by these firms. All approved DBE Program Businesses can be identified via the USVI Department of Public Works.

SECTION 10: ELIGIBILITY REQUIREMENTS

10.1 Licensing Requirements

A contract will not be issued, nor a Notice to Proceed given, to any firm or individual doing business in the Virgin Islands to perform work with the VIWMA until documentary evidence is submitted that said firm or individual has a valid V.I. Architectural/Engineering Business License to do similar business in the Virgin Islands. If a contractor does not have the Business License prior to proposal submittal, documentation must be submitted with the proposal showing the Vendor has submitted the required documentation to receive the License from VIDLCA. Submitters must submit a copy of a valid V.I. business license within ten (10) working days after award of the contract. Failure to provide the required documentation within the allotted time frame shall result in vendor disqualification.

All Submitters bidding as Joint-Ventures which do business in the Virgin Islands must be licensed as a Joint-Venture in the Virgin Islands.

10.2 Requirements of Legal Entities

Respondents that are corporations, partnerships, or any other legal entity, domestic or foreign, shall be properly registered to do business in the area in which they are incorporated at the time of the submission of their responses to this RFP. Such respondents shall attach a certificate of good standing from the Secretary of State in the area in which they are incorporated in their proposals. Upon contract execution, the successful Respondent will show evidence of its applications to obtain any required licenses or certificates required to do business in the USVI.

10.3 Required Documents

The successful respondent will have ten (10) days from the day of notice of selection is received to submit the following documents:

- A. **Corporate Documents** - The successful respondent will be required to provide a copy of their Corporate Documents.
 - a. Provide a Copy of Corporate Documents
 - i. Corporations
 - 1. Copy of Articles of Incorporation
 - ii. Limited Liability Company (LLC)

1. Copy of Articles of Organization
2. Copy of Operating Agreement
- iii. Sole Proprietor
 1. Copy of Trade Name Certificate

- B. Letter of Good Standing of Corporation or Certificate of Existence if LLC** – The successful respondent will be required to provide a copy of their Letter of Good Standing or Certificate of Existence. A copy of the receipt that demonstrates evidence of filing the company's Annual Report of June 30th of the current Year from the Office of Lieutenant Governor will be acceptable as well.
- C. Workman's Compensation Insurance** – The successful respondent will be required to provide proof of Workman's Compensation Insurance.
- D. Liability & Property Damage Insurance** - The successful respondent will be required to obtain and have in place Liability Insurance in an amount not less than **\$2,000,000.00** combined single limits for bodily injury, wrongful death, and property damage. Proof of coverage must be provided prior to the issuance of the related contract.
- E. Errors & Omissions Insurance** - The successful respondent will be required to obtain and have in place Errors & Omissions Insurance for A/E Services of not less than **\$2,000,000.00**. The VIWMA shall be the additional named insured.
- F. Social Security Number (SSN) or Employer Identification Number (EIN)** - The successful respondent will be required to provide an official copy of their SSN or EIN.
- G. CAGE Number** – The successful respondent will be required to submit a Valid CAGE Number that is actively registered on SAM.GOV
<https://www.sam.gov/SAM/pages/public/index.jsf>
- H. VI Business License** – The successful respondent will be required to submit proof the said firm or individual has a valid V.I. General Construction Business License to do similar business in the Virgin Islands.

10.4 Workers' Compensation

Within ten (10) working days after notification of proposal acceptance, the successful submitter must provide a copy of their certificate indicating that the firm and its agents are covered by Workmen's Compensation Insurance.

THESE DOCUMENTS WILL BE REQUIRED PRIOR TO THE ISSUANCE OF A CONTRACT. FAILURE TO PROVIDE THE CERTIFICATES WITHIN **TEN (10) WORKING DAYS** AFTER NOTIFICATION OF ACCEPTANCE OF SUBMITTER'S PROPOSAL MAY RESULT IN THE PROPOSAL BEING DEEMED AS NON-RESPONSIVE AND THE SUBMITTER MAY BE IMMEDIATELY DISQUALIFIED WITH NO FURTHER CONSIDERATION GIVEN FOR POTENTIAL AWARDING OF THE CONTRACT.

SECTION 11: PROPOSAL SUBMITTAL FORMAT

The proposal must contain the following:

1. Package 1

1. Respondent's Cover Letter & Executive Summary
 - b. Relevant information as described
2. Required Documents & Enclosure Documents
 - a. Enclosure Documents A,B,C,D,E
 - b. Copy of Corporate Documents (as outlined)
 - c. Certificate of Good Standing
 - d. Copy of Valid VI Business License (or proof of pending approval)
 - e. Copy of Valid Cage Number from Sam.gov
 - f. Workman's Compensation Insurance
 - g. Liability & Property Damage Insurance
 - h. Errors & Omission Insurance
 - i. SSN or EIN Number
3. Key Personnel
 - a. Organizational Chart (Prime & Sub-Contractors w/ % of work to be completed)
 - b. Staffing & Management Plan (Local & Off-Island)
 1. DBE & M/WBE Engagement
 - c. Qualifications
 1. Evidence of Meeting Professional Qualification Requirements
4. The Proposal
 - a. Project Approach & Methodology
 1. Describe how you will approach this project and availability to perform the services requested
 - b. Contract Management & Quality Control Plan
 - c. Project Schedule
 - d. Contractor Agreement & Responsibilities
 1. Confirm willingness/ability/method for adherence to Section 9
5. Past Project Experience
 - a. List of completed projects of similar type and estimated cost of each.
 - b. Current projects underway
 1. Include scope; percentage completed to date and estimated cost of each
 - c. Project References

2. Package 2

1. Cost Proposal Submittal (under separate cover)
 - a. Enclosure Document F
 - b. Design Cost (Survey, Architectural & Engineering {Civil, Electrical, Mechanical}, Hourly Rates, etc.

The proposal shall identify all non-monetary terms and conditions associated with the services included in the proposal, such as the submitter's limitations on liability. During contract negotiations, the scope of work shall be fully defined; any changes shall be negotiated along with the Agreement, beginning with the draft contract agreement submitted in the proposal.

SECTION 12: PROPOSAL SUBMITTAL CONTENT

Except for specialized charts, drawings, or figures, all pages will be 8.5 x 11-inches with 1-inch margins and a minimum of 12-point font. Total proposal length shall not exceed 75 pages, including statement of qualifications, technical and cost proposals.

Supporting material such as corporate brochures and equipment descriptions will not be counted in the 75 pages. The cover page of the proposal must include the title of the proposal and indicate that the proposal is in response to the “Request for Proposals to”

VIWMA Waste Water Master Plan Study

and shall include an individual's name and title representing the submitter as a point of contact (with addresses, phone and fax numbers, and email addresses), and the name, title, signature, and contact information of someone in the submitter's organization with the authority to bind the organization (See RFP cover sheet in *Enclosure Document A*). Normal business hours for the VIWMA Division of Procurement and Property are **8:00 a.m. to 5:00 p.m. Atlantic Standard Time**, (no daylight savings time). Therefore, submitters shall be responsible for delivery of their proposals to the VIWMA Division of Procurement and Property before the date and time set for the closing of this RFP.

To be considered for award, the bid package shall meet the following requirements. Failure to meet the requirements as outlined may disqualify the respondent.

Main Package (Labeled “Technical Proposal”) PDF Email attachment to include:

12.1 Email/Package 1

12.1.1 Respondent's Cover Letter

- The cover letter should be on the company's official business letterhead with contact information and must be signed by an officer of the organization that is authorized to bind the company contractually to all the commitments made in their submittal.
- The letter should acknowledge the receipt of all addenda.
- Should include at a minimum, a commitment by the submitter, if selected, to enter into good faith negotiations with the VIWMA.
- It shall state, if awarded the contract, that the firm will be solely responsible for all aspects of the engagement including any portion that may be performed by its subcontractors, if any.

- Must be submitted with a Board Resolution giving said officer signatory authority.
- It should make a positive commitment to perform the work required as specified to industry standards of workmanship and in a professional manner.
- It should also state that the bid package will remain in effect for a period of 90 days from the submission deadline and thereafter, until the firm withdraws it, or a contract is approved and executed, or the procurement is canceled, whichever occurs first.
- Confirmation that the firm has not engaged in any unethical practices within the past five (5) years.
- The Proposer must also disclose, and identify, any existing contractual work for the Territorial Government, whether directly or through a parent company, subsidiary company or associated company or independent contractor(s) hired by respondent; identify any potential conflict of interest, and must certify that respondent nor any parent company, subsidiary company or associated company or contractual/independent contractor(s) hired by respondent has assisted with preparing this RFP.

12.1.2 Executive Summary (separate from Cover Letter)

- Provide a summary including a description of the respondent's mission, and an explanation of the types of services the respondent provides that relate to this RFP.
- Provide a summary including a description of the respondent's mission, and an explanation of the types of services the respondent provides that relate to this RFP.
- A summary of the Respondent's qualifications.
- A brief statement of the Respondent's understanding of the scope of work to be performed.
- Ability to meet the overall requirements in the timeframes requested by VIWMA.
- A brief statement reflecting the Respondent's understanding of the scope of work to be performed.
- Confirmation that the Respondent has any appropriate state business license(s) required for this proposal, or, if allowed by law, will obtain such business license.
- Confirmation that the Respondent has not had a record of substandard work within the past five (5) years.
- Confirmation that the Respondent has not engaged in any unethical practices within the past five (5) years.
- Confirmation that, if awarded a contract, the Respondent acknowledges its complete responsibility for the entire contract, including payment of all charges resulting from the contract.
- Confirmation that Respondent has adequate financial resources for performance or can obtain such resources as required during performance.
- Has a written agreement with any person or subcontractor listed in the proposed project

staff or team.

- Provide a brief statement describing the adequacy of the Respondent's financial capacity to handle the requirements of this RFP.
- Any other information that the Respondent feels appropriate.
- Briefly describe any significant changes to the management and/or structure of the respondent that are related to the work contained in this RFP, including any mergers that occurred in the last five (5) years.
- The name, address, telephone, fax, and email of the respondent should be included. The Respondent shall provide its office locations, number of full-time employees, date of incorporation, and number of years providing A/E Services; noting years related to CDBG-DR, FEMA and other disaster recovery services.

12.1.3 Required Documents & Enclosure Documents

- **RFP Cover Letter** – Complete **Enclosure Document A**.
- **Non-Collusive Affidavit** – Complete **Enclosure Document B**. The form must be notarized.
- **Debarment Certification Form** – Complete **Enclosure Document C**. The form must be notarized.
- **Contractor's Qualifications Statement Form** – Complete **Enclosure Document D**. For the Reference Section of the form, provide three (3) references for the most recent, relevant work comparable to the scope requested in this RFP and who would be willing to discuss your company's competency and performance must be provided. If you currently have more than three (3) references, a client listing with contact information should be provided as well. At a minimum, one of the three (3) references must be for the prime Contractor.
- **Contract Document Checklist Form** – Complete **Enclosure Document E** and submit your current Business License. For this section, Respondent must provide evidence that the company is licensed to provide the requested services. The Business License must be relevant to the Scope of Work for this solicitation.
- **Corporate Documents**- Provide corporate documents as outlined in Section 10.3

12.1.4 Key Personnel

12.1.4A Organizational Chart

- Respondent shall submit an organizational chart detailing the identity of each staff member who shall perform the services required under this contract. Specifically identify people currently employed by the Respondent who will serve in key roles listed in the organizational chart.
- In addition, for any staffing functions for which specific roles have not been provided in this RFP, the respondent should submit a list, describe, and discuss.
- Address the need for specific roles to perform certain functions and provide an

organizational chart that shows how and by whom these functions will be performed.

12.1.4.B Staffing Plan

- The Respondent should demonstrate their ability to adequately staff and scale each functional area to maintain agreed upon service levels from initial start-up and throughout the life of the Program.
- The Respondent's staffing plan shall specifically include the required number of personnel, role and responsibilities of each person on the project, their planned level of effort, their anticipated duration of involvement, and their on-site availability.
- Staffing plan shall include a plan for HUD Section 3 Compliance, Equal Employment Opportunity and Minority and Women Owned Business Enterprise (M/WBE) utilization and Disadvantaged Business Enterprises.
- Clearly identify the number of staff that will need to be hired, the process for hiring them, and how they will be trained. Indicate if any work will be subcontracted to other partners.

12.1.4C Qualifications

- Provide a summary of the types of services the Respondent offers that relate to this RFP.
- Provide specific details on any previous experience with related disaster recovery services.
- Proposals must demonstrate that the respondent has each of the necessary minimum qualifications listed in this RFP and is able to carry out each of the specific Tasks and Deliverables identified in this RFP.
- Respondents should provide detailed information about the experience and qualifications of its staff who are considered key to the success of the project.
- Respondents should demonstrate that all proposed staff have the requisite necessary experience and knowledge to successfully implement and perform the tasks and services under this RFP.
- Provide the resumes of the key staff that will perform the work and any other documentation that demonstrates their qualifications, including degrees, licenses, certifications, and years of relevant experience.
- If the respondent will be subcontracting or partnering for any portion of the work, please also summarize the qualifications and experience of the subcontractor/partner's relevant staff and attach any contracts or agreements pertaining to the proposal.
- Any subcontractor included in the Proposal must have agreed in writing to being included in the Respondent's proposed project staff or team. Any such written agreement must be produced to VIWMA upon request. Any financial terms and personally identifying information (i.e., social security number) may be redacted from the production to VIWMA.

12.1.5 Proposal

Provide a synopsis of your approach to managing the outlined scope of work, proposed schedule for staff and overall management style for achieving the Scope of Work. Proposal content shall include:

12.1.5A Approach & Methodology

- Describe the Respondent's understanding of the nature of the Scope of Services and how its Proposal will best meet the needs of VIWMA.

- Explain how the respondent will achieve the goals, objectives, tasks, and deliverables outlined.
- Provide any relevant recommendations to improve the process flow to increase processing speed and efficiency, and to avoid waste, fraud, and abuse.
- Proposals should address a Respondent's anticipated approach and capability to coordinate with other providers performing services for the project.
- Proposals must demonstrate knowledge of local communities and community specific needs, including experience with writing complete specifications as they relate to concrete, masonry and underground structures similar to the standard structures in the Territory.
- Describe the proposed mechanisms for delivering services.
- Describe the Respondent's strategy for ensuring collaborative, consistent and productive communication with VIWMA and other Project contractors.
- Describe the strategy for recruiting and hiring any subcontractors that are essential to the Project's success but have not yet been identified. Additionally, describe how the Proposer will work with and assist in managing the selected subcontractors.
- If the Respondent intends to subcontract for portions of the work, the Respondent shall identify in its proposal any subcontractor relationships and include specific designations of the tasks to be performed by the subcontractor. The prime Contractor shall be the single point of contact for all subcontract work. Every subcontract shall incorporate and follow the terms of the contract between the prime Contractor and VIWMA.
- Describe the strategy for preventing fraud and abuse, and for complying with state and federal guidelines.

12.1.5B Contract Management Plan & Quality Assurance / Quality Control Plan

The Contract Management Plan & Quality Assurance/Quality Control Plan should address the following topics:

- A listing of the specific individuals assigned to the Management Team and to Technical Support who the submitter will assign to the contract during the design phase and provide the résumés and experience of those individuals.
- A detailed staffing plan indicating the type and quantity of the various positions the submitter feels is necessary to provide the services required.
- The details of the incorporation of the design parameters into the project design.
- Specifically identify any additional services which should be provided but which exceed the scope of services requested herein.
- Changes or limitations to the general provisions listed in the draft agreement.
- The Respondent shall provide detailed information on its management plan for the services and its quality assurance / quality control procedures associated with the scope of work.
- Outline procedures for ensuring compliance with all federal and state requirements, including but not limited to PA and HMGP eligibility requirements, hiring and contracting requirements, federal and state labor standards, and M/WBE compliance.

12.1.5C Project Schedule

- All proposals must include a project schedule in Gantt chart or similar format showing key project milestones for the duration of the project. The schedule should start with the Notice to Proceed as the effective date, through acceptance of the Final St. Croix Wastewater

Master Plan Study Document.

- This schedule will include at a minimum sufficient time to obtain permits and provide designs with WMA reviews and approvals. The VIWMA will assist in securing the necessary permits in a timely manner providing all legally required submittals have been met.

12.1.6 Project Experience

- Provide at least three (3) examples of current and/or past experiences for the Respondent and for any partners or subcontractors. At a minimum, the past experiences must include the experiences related to the references provided on Enclosure Document D, including one of the three (3) experiences must be for the prime Contractor. Each experience should include the client's name, main point of contact, title, and a description of the services provided.

12.2 E-Mail/Package 2 - Cost Proposal Submittal

Proposals in response to this RFP will consist of two separate emailed pdf submissions, **one providing methodology, approach and technical details** and **a separate email providing cost information**. One pdf copy of the cost proposal shall be submitted in a separate email. The email and submission containing the cost proposal shall be stated so in the subject of the email and on the outside of the proposal. The cost proposal shall include the following:

Cost Proposal Assumptions

- a. Detailed listing of all proposed capital equipment
- b. Time & Employee Hourly Rates
- c. Other Rates & Fees as applicable
- d. Proposed Milestones/Deliverables & Projected Payment Schedule

Bid Sheet – Complete **Enclosure Document F**. All bid pricing must be valid for 90 days from the submission deadline and thereafter until the company withdraws it, or a contract is approved and executed, or the procurement is canceled, whichever occurs first. This includes an hourly rate and other expected reimbursable costs regarding the contract. **A final, total cost for all required and proposed services must be properly identified on the bid sheet.** The Respondent may also provide a comprehensive write-up regarding project cost. This will be used to establish a baseline for negotiation with bidders who have been deemed acceptable based on the criteria of this solicitation.

Each respondent must adhere to the requirements of this section relative to the proposal package content and format to simplify the review process and facilitate the maximum degree of comparison. Respondents may be subject to a best and final offer process should the responses preclude comparability. Respondents should ensure that their proposal package closely follows the sequence and organizational outline described in this section.

SECTION 13: COMPLETENESS OF PROPOSAL

All proposals (and all copies) must be complete by the RFP submission deadline. Minor non-substantive corrections may be accepted, if in the opinion of the WMA they are warranted, after the submission deadline.

SECTION 14: CONSIDERATION OF PROPOSAL

The VIWMA Executive Director shall represent and act for VIWMA in all matters pertaining to the scope of services and contract in conjunction therewith. **This RFP does not commit the VIWMA to the award of a Contract, nor pay any costs incurred in the preparation, submission of proposals or VIWMA requests for revisions of the proposal in anticipation of a contract. VIWMA reserves the right to reject any or all proposals, and to disregard any informality and/or irregularity in the proposal when, in its opinion, the best interest of the VIWMA will be served by such action.** The WMA may require the submitter selected to participate in negotiations by providing price, technical, or other revisions of their proposals as may result from or be required by negotiations. Proposals failing to provide some of the items in Sections 11 & 12 shall not be rejected per se but any deviations from the scope must be clearly noted. Submission to the WMA of any type of proposal in response to this RFP indicates acceptance of these terms.

SECTION 15: WITHDRAWAL OF PROPOSAL

A proposal may be withdrawn at any time prior to the time specified as the closing time for acceptance of proposals. However, no proposal shall be withdrawn or canceled for a period of thirty (30) days after said closing time for acceptance of proposals nor shall the successful provider withdraw or cancel or modify his proposal, except at the request of WMA after having been notified that said proposal has been accepted by VIWMA. Submitters agree to hold their offer, including pricing, firm for at least **90 days** after the proposal submission deadline.

SECTION 16: CONTRACT TIME PERIOD

The contract period shall be one (1) year, set in the contract as 365 calendar days, and will necessitate a monthly payment schedule based on work completed. Two, six-month extension options will be included as optional if the total contract amount is not extended by the contract end date.

SECTION 17: PROPOSAL EVALUATION/SELECTION PROCESS

VIWMA will evaluate all Proposals that are received in a proper and timely manner to determine whether they meet the submission requirements. Awards are made to the most responsive bidder that provides the proposal that is most advantageous to VIWMA, considering such factors as the Bidder's ability to perform the work the Bidders' past experience, time of delivery, etc. and not solely the lowest price.

VIWMA, at its sole discretion, will determine which Proposal best satisfies its requirements. All Proposals deemed to be responsive to the requirements of this RFP will be evaluated and scored for technical qualities and price. Proposals that are materially deficient in meeting the submission requirements of this RFP or have omitted material documents may be eliminated

from consideration at the sole discretion of VIWMA. The evaluation process will include separate technical and price evaluations and will be conducted as set forth herein.

VIWMA reserves the right to award contracts based on initial proposals received, without discussion; therefore, the Respondent's initial proposal should contain its best technical and price terms.

The Selection Committee will consist of VIWMA officials and others, as deemed appropriate by VIWMA, and will be responsible for the recommendation of the selection of the Contractor. The final approval of the selection of the Contractor and the fees to be paid shall be made by the WMA Governing Board.

Proposal Selection Criteria

The following criteria will be used by the VIWMA's Selection Committee in evaluating proposals submitted in response to this RFP.

<u>Evaluation Factors</u>	<u>Total Points</u>
Technical	
Qualifications	25
Responsiveness, Project Approach & Resource Availability	25
Previous Project Experience	20
Oral Interview	10
Pricing	
Pricing	20
Total	100

16.1 Oral Interviews

Respondents may be required to participate in an oral interview. The oral interview will be a panel comprised of members of the selection committee. Respondent may only ask questions that are intended to clarify the questions that they are being asked to respond. Each Respondent's time slot for oral interviews will be determined randomly. Respondents who are selected shall make every effort to attend. If representatives of the VIWMA experience difficulty on the part of any Respondent in scheduling a time for the oral interview, it may result in disqualification from further consideration.

SECTION 18: GLOSSARY

Submitter: Name of a developer, contractor, partnership, joint venture, manufacturer, corporation, individual or other entity which submits a proposal to the WMA.

Contractor: Name of a developer, contractor, partnership, joint venture, manufacturer, corporation, or other entity that is granted a contract as a result of this RFP.

VIWMA: Acronym for the Virgin Islands Waste Management Authority of the Virgin Islands

Proposals: Written submission in response to this RFP.

RFP (Request-for-Proposals): A solicitation of qualified submitters for written proposals to complete Architectural & Engineering Design and Consulting Services on a Task Order Basis - Territory Wide.

SECTION 19: ENCLOSURES & APPENDICES

Enclosure Document A: RFP Cover Letter

Enclosure Document B: Non-Collusion Affidavit

Enclosure Document C: Debarment Certification Form

Enclosure Document D: Respondent's Qualification Statement

Enclosure Document E: Contract Document Checklist

Enclosure Document F: Base Bid Sheet

Appendix II: HUD Rider CFR 200

Appendix III: HUD Federal Cross Cutting Measures

Appendix IV: USVI DBE Program Directory & Fillable Forms

ENCLOSURE DOCUMENT A
VIRGIN ISLANDS WASTE MANAGEMENT AUTHORITY
RFP COVER LETTER

RESPONDENT

Name: _____

Address: _____

Tax Identification Number: _____

RESPONDENT'S CONTACT PERSON

Name: _____

Title: _____

Telephone: _____

Email Address: _____

REQUEST FOR PROPOSAL INFORMATION

RFP Number: _____

RFP Project Name: _____

SCHEDULE OF ADDENDA(I) or (We) acknowledge receipt of the Addenda to the RFP Package hereinafter named, for the project(s) included in this RFP and declare that (I) or (We) accept these Addenda and that every change is included in this proposal.

Addendum Number _____ Date _____

Addendum Number _____ Date _____

Addendum Number _____ Date _____

Addendum Number _____ Date _____

Addendum Number _____ Date _____

RESPONDENT'S AUTHORIZED REPRESENTATIVE

Name: _____

Title: _____

Signature: _____ Date: _____

ENCLOSURE DOCUMENT B
VIRGIN ISLANDS WASTE MANAGEMENT AUTHORITY
Non-Collusion Affidavit

_____, being first duly sworn, deposes and says that (1) he/she is [owner, partner, officer, representative, or agent] of: _____, the bidder that has submitted the attached bid;

(2) He/She is duly informed respecting the preparation and contents of the attached bid and of all pertinent circumstances respecting such bid.

(3) Such bid is genuine and is not a collusive or sham bid

(4) Neither the said bidder nor any of its officers, partners, owners, agents, representative, ex-employee or parties in interest, including the affiant, has in any way colluded, conspired, connived or agreed, directly or indirectly with any other bidder, firm or person to submit a collusive or sham bid in connection with the contract for which the attached bid has been submitted or to refrain from bidding in connection with such contract, or has in any manner, directly or indirectly, sought by agreement or collusion or communication or conference with any other bidder, firm or person to fix the price or prices in the attached bid or of any other bidder, or to fix any overhead, profit or cost element of the bid price or the bid price of any other bidder, or to secure through any collusion, conspiracy, connivance or unlawful agreement any advantage against The Virgin Islands Waste Management Authority or any person interested in the proposed contract, and

(5) The price or prices quoted in the attached bid are fair and proper and are not tainted by any collusion, conspiracy, connivance or unlawful agreement on the part of the bidder or any of its agents, representatives, owners, employees, or parties in interest, including this affiant.

(Name of Respondent, Name of Corporation, LLC, or Sole Proprietor)

Subscribed and sworn to before me on/in the Island/State of _____, this _____ day of _____ 2024, by _____ of legal age, _____ and personally known to me.

(Trade or Corporation)

(Seal)

Notary Public

ENCLOSURE DOCUMENT C
VIRGIN ISLANDS WASTE MANAGEMENT AUTHORITY
DEBARMENT CERTIFICATION FORM

Certification Regarding Debarment, Suspension and Ineligibility

- (1) The Respondent certifies, by submission of this solicitation, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in any federal or local programs in the Territory or any Federal department or agency.
- (2) Signing this Certification without disclosing all pertinent information about a debarment or suspension shall result in rejection of the offer or cancellation of a contract. The VIWMA may also exercise any other remedy available by law.
- (3) Where the Respondent is unable to certify any of the statements in this certification, such Respondent shall attach an explanation to this solicitation.

Name of Authorized Representative: _____

Title of Authorized Representative: _____

Signature: _____ Date: _____

Subscribed and sworn to before me on/in the Island/State of _____, this
_____ day of _____, 2024, by _____ of legal age, _____
_____ and personally, known to me.
(Trade or Corporation)

(SEAL)

Notary Public

ENCLOSURE DOCUMENT D

**VIRGIN ISLANDS WASTE MANAGEMENT AUTHORITY
RESPONDENT QUALIFICATIONS STATEMENT**

Name of License Holder: _____
Name of Company/DBA (if any): _____
Legal Status (check one): ☐Corporation ☐LLC ☐Sole Proprietorship ☐Partnership
Business Location (Office): _____
Mailing Address: _____
Telephone Number: _____ Fax Number: _____ Email: _____
Website address (if any): _____

Do you have a current USVI Business License? ☐Yes ☐No
Number of Years licensed to conduct business in the USVI: _____
Type of License(s): _____
Number of Design/Builds completed in the last 5 Years _____, Average value of these
Contracts \$: _____
Do you have a plan to use Subcontractors? ☐Yes ☐No If yes, company: _____

Have you ever failed to complete a project, been fired, sued by one of your clients and/or found
in default of contract terms? ☐Yes ☐No

If yes, explain on another sheet if a Performance Bond or other means were used to resolve the
issue and the circumstances and the outcome.

Are there or have there been any Claims, Arbitration, Judgments or Liens against you?
☐Yes ☐No

If yes, explain on another sheet the circumstances and outcome.

List three non-VIWMA references that can be contacted for their input concerning your abilities:

1) Client Name: _____ Contact Number: _____
2) Client Name: _____ Contact Number: _____
3) Client Name: _____ Contact Number: _____

List your current Projects under Contract (Project Title or Clients Name), Value (Contract Value)
and Percentage of Completion:

1)Client Name: _____ Value: _____ % _____
2)Client Name: _____ Value: _____ % _____
3)Client Name: _____ Value: _____ % _____

(If you have more contracts, please list on separate sheet)

Respondent shall certify that the above information is true and shall grant permission to VIWMA
to contact the above-named person or otherwise verify the information.

ENCLOSURE DOCUMENT E

VIRGIN ISLANDS WASTE MANAGEMENT AUTHORITY CONTRACT DOCUMENT CHECKLIST

Name of Business: _____

Contact Person: _____

Telephone Number: _____

Email Address: _____

EIN Number: _____

CAGE Number: _____

- | | |
|--|----------------------------------|
| <input type="checkbox"/> Current USVI Business License | Expiration Date ____/____/20____ |
| <input type="checkbox"/> Government Insurance Coverage/Workman's Comp. | Expiration Date ____/____/20____ |
| <input type="checkbox"/> Insurance | |
| <input type="checkbox"/> Certificate of General Liability & Endorsement | Expiration Date ____/____/20____ |
| <input type="checkbox"/> Proof of Automobile Insurance | Expiration Date ____/____/20____ |
| <input type="checkbox"/> Certificate of Professional Liability & Endorsement | Expiration Date ____/____/20____ |
| <input type="checkbox"/> Errors & Omissions Insurance | Expiration Date ____/____/20____ |
| <input type="checkbox"/> Malpractice Insurance | Expiration Date ____/____/20____ |

The Insurance Policy shall name the VIWMA as a Certificate Holder and an Additional Insured via an endorsement as followed:

**Virgin Island Waste Management Authority
7410 Estate Bovoni, Bay 2
St. Thomas, USVI 00802**

Business Formation Documents

For all business entities, please submit a Trade Name Certificate (if applicable) in addition to the following:

- | | |
|--|--|
| <input type="checkbox"/> Corporation | <input type="checkbox"/> Articles of Incorporation & By Laws
<input type="checkbox"/> Certificate of Resolution
<input type="checkbox"/> Certificate of Authority/ Good Standing |
| <input type="checkbox"/> LLC | <input type="checkbox"/> Articles of Organization
<input type="checkbox"/> Certificate of Authority/ Good Standing |
| <input type="checkbox"/> General Partnership | <input type="checkbox"/> Partnership Agreement
<input type="checkbox"/> Certificate of Authority/ Good Standing |
| <input type="checkbox"/> LP, LLP, LLLP | <input type="checkbox"/> Certificate of Limited Partnership or Statement of Qualifications
<input type="checkbox"/> Certificate of Authority/ Good Standing |
| <input type="checkbox"/> Sole Proprietorship | <input type="checkbox"/> Tradename Certificate |

ENCLOSURE DOCUMENT F

VIRGIN ISLANDS WASTE MANAGEMENT AUTHORITY BASE BID SHEET

The undersigned contractor proposes to furnish all labor, tools, materials, equipment, miscellaneous supplies and incur any other costs as may be required to perform the scopes of work, subject to all the conditions as set forth in the project scope of work.

Instructions: For Section 1, the respondent should complete the position, Number of Staff, fully burdened Hourly Rate, Estimated Hours per Week, Materials and Equipment, and calculate the Estimated Total in the chart below. For Section 2, the respondent should provide the weekly or monthly amount as requested, times the corresponding number of weeks or months to provide the estimated total.

These costs are being provided for the purpose of evaluating bids and determining reasonable cost for these items. Depending on the structure of the winning bidder's response, not all costs may ultimately be included in the final contract.

Position	# of Staff	Hourly Rate	Estimated Hours per Week	Estimated Timing	Estimated Total
Section 1 – Hourly Rates					
Design					
Project Manager					
Architect					
Structural Engineer					
Civil Engineer					
Mechanical Engineer					
Registered Surveyor					
Landscape Architect					
Cost Estimator					
Clerical/Administrative					
Other Anticipated Position(s):					
Other Anticipated Position(s):					
Other Anticipated Position(s):					
SUBTOTAL - POSITIONS	N/A	N/A	N/A	N/A	
Section 2 – Other Expenses					
Travel, Housing, and Per Diem (weekly lump sum)					
Other Necessary Costs (itemize on separate sheet)					
SUBTOTAL – OTHER EXPENSES	N/A	N/A	N/A	N/A	
TOTAL	N/A	N/A	N/A	N/A	

This content is from the eCFR and is authoritative but unofficial.

Title 2 — Grants and Agreements

Subtitle A — Office of Management and Budget Guidance for Grants and Agreements

Chapter II — Office of Management and Budget Guidance

Part 200 — Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards

Source: 85 FR 49543, Aug. 13, 2020, unless otherwise noted.

Source: 85 FR 49539, Aug. 13, 2020, unless otherwise noted.

Authority: 31 U.S.C. 503

Source: 78 FR 78608, Dec. 26, 2013, unless otherwise noted.

Appendix II to Part 200—Contract Provisions for Non-Federal Entity Contracts Under Federal Awards

In addition to other provisions required by the Federal agency or non-Federal entity, all contracts made by the non-Federal entity under the Federal award must contain provisions covering the following, as applicable.

- (A) Contracts for more than the simplified acquisition threshold, which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and the Defense Acquisition Regulations Council (Councils) as authorized by 41 U.S.C. 1908, must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate.
- (B) All contracts in excess of \$10,000 must address termination for cause and for convenience by the non-Federal entity including the manner by which it will be effected and the basis for settlement.
- (C) Equal Employment Opportunity. Except as otherwise provided under 41 CFR Part 60, all contracts that meet the definition of “federally assisted construction contract” in 41 CFR Part 60-1.3 must include the equal opportunity clause provided under 41 CFR 60-1.4(b), in accordance with Executive Order 11246, “Equal Employment Opportunity” (30 FR 12319, 12935, 3 CFR Part, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, “Amending Executive Order 11246 Relating to Equal Employment Opportunity,” and implementing regulations at 41 CFR part 60, “Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor.”
- (D) Davis-Bacon Act, as amended (40 U.S.C. 3141-3148). When required by Federal program legislation, all prime construction contracts in excess of \$2,000 awarded by non-Federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 CFR Part 5, “Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction”). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-Federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency. The contracts must also include a provision for compliance with the Copeland “Anti-Kickback” Act (40 U.S.C. 3145), as supplemented by Department of Labor regulations (29 CFR Part

3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency.

- (E) Contract Work Hours and Safety Standards Act (40 U.S.C. 3701-3708). Where applicable, all contracts awarded by the non-Federal entity in excess of \$100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 U.S.C. 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.
- (F) Rights to Inventions Made Under a Contract or Agreement. If the Federal award meets the definition of "funding agreement" under 37 CFR § 401.2 (a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that "funding agreement," the recipient or subrecipient must comply with the requirements of 37 CFR Part 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," and any implementing regulations issued by the awarding agency.
- (G) Clean Air Act (42 U.S.C. 7401-7671q.) and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387), as amended—Contracts and subgrants of amounts in excess of \$150,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).
- (H) Debarment and Suspension (Executive Orders 12549 and 12689)—A contract award (see 2 CFR 180.220) must not be made to parties listed on the governmentwide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.
- (I) Byrd Anti-Lobbying Amendment (31 U.S.C. 1352)—Contractors that apply or bid for an award exceeding \$100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any

other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.

(J) See § 200.323.

(K) See § 200.216.

(L) See § 200.322.

[78 FR 78608, Dec. 26, 2013, as amended at 79 FR 75888, Dec. 19, 2014; 85 FR 49577, Aug. 13, 2020]

APPENDIX 2: Crosscutting Requirements

1.0 Crosscutting Requirements

1.1 Fair Housing

The Fair Housing Act requires all grantees, subrecipients, and/or developers funded in whole or in part with HUD financial assistance to certify that no person was excluded from participation in, denied the benefit of, or subjected to discrimination in any housing program or activity because of their age, race, color, creed, religion, familial status, national origin, sexual orientation, military status, sex, disability or marital status. The Program complies with and enforces the Civil Rights requirements of Title I of the Housing and Community Development Act (HCDA) and the Fair Housing Law.

Projects must also assess how planning decisions may affect members of protected classes, racially and ethnically concentrated areas, as well as concentrated areas of poverty; will promote the availability of affordable housing in low-poverty, non-minority areas where appropriate; and will respond to natural hazard-related impacts. Program staff will use demographic, geographic, and social vulnerability analyses to determine any positive or negative impacts to protected classes. Should a project present negative impacts, project scope or design will be re-assessed to mitigate such impacts.

1.2 Environmental Review

Early environmental coordination must be completed to ensure effective implementation of all CDBG-DR Programs. CDBG-DR funding is contingent upon compliance with both Territorial and federal environmental regulations. This includes compliance with NEPA and related environmental and historic preservation legislation and executive orders. In general, VIHFA serves as the lead agency for purposes of NEPA.

HUD's Environmental Review process allows grantees to serve as the "Responsible Entity" to assume environmental review responsibilities under NEPA. As the grantee, VIHFA serves as the Responsible Entity as it relates to environmental review responsibilities under NEPA. Within VIHFA, Environmental Review Staff will be responsible for performing environmental reviews and compiling the Environmental Review Records (ERR). Reviews are conducted either directly or using qualified environmental service contractors. VIHFA's Executive Director, as the Certifying Officer, is ultimately responsible with certifying that VIHFA's environmental reviews are in compliance with NEPA and HUD environmental regulations.

Federal Register Notice FR-6109-N-01 authorizes recipients of CDBG-DR funds under the Appropriations Act to adopt any environmental review, approval, or permit performed by a Federal agency for the same project to satisfy responsibilities with respect to environmental review, approval, or permit. VIHFA will notify HUD in writing of its decision to adopt another agency's environmental review. VIHFA will also retain a copy of the review in its environmental records. Further information concerning the environmental review process is set forth in the Environmental Policies and Procedures.

1.3 Labor Standards

The Davis-Bacon and Related Acts (DBRA) applies to all federally-funded or assisted construction contracts in excess of \$2,000. This may apply to projects that are fully or partially funded with CDBG-DR, including FEMA or FHWA match programs. In matched projects, only the scope of the CDBG-DR portion of the project are subject to crosscutting requirements DBRA requires all workers employed by contractors or subcontractors on CDBG-DR programs, be paid wages at rates not less than those prevailing on similar construction in the locality as determined by the Secretary of Labor in accordance with DBRA, as amended. DBRA also requires that workers on federally-assisted projects are paid not less than weekly.

Wage information for labor under CDBG-DR programs will be tracked in detail by both VIHFA and relevant Implementing Partners and subrecipients throughout the life of the Program. Compliance for this requirement may be tracked in the following ways:

1. Additional VIHFA Program staff hired to track wages and verify contractor and agency compliance
2. External contractor hired by VIHFA to track DBRA compliance
3. Enhanced TA provided to Implementing Partners to track DBRA compliance

Procedures for this process are currently under development and will be incorporated in a future update to this document.

For prime contracts in excess of \$100,000, contractors and subcontractors must also, under the provisions of the Contract Work Hours and Safety Standards Act, as amended, pay laborers and mechanics, including guards and watchmen, at least one and one-half times their regular pay for all hours worked over 40 in a work week. Additionally, VIHFA must follow the reporting requirements per HUD and U.S. Department of Labor (DOL) regulations. This requirement also extends to VIHFA subrecipients, Implementing Partners, and contractors.

The Fair Labor Standards Act of 1938 (FLSA), as amended, establishes the basic minimum wage levels for all work and requires the payment of overtime at the rate of at least one and one-half times the basic hourly rate of pay for hours worked in excess of 40 per week. These labor standards are applicable to the entire construction contract whether or not CDBG-DR funds finance only a portion of the project.

1.4 Limited English Proficiency

Federal Executive Order 131661 requires VIHFA and all satellite offices, programs, subrecipients, contractors, subcontractors, and/or developers funded whole or in part with CDBG-DR financial assistance to ensure fair and meaningful access to programs and services for families and individuals with Limited English Proficiency (LEP) and/or deaf/hard of hearing.

Compliance with this requirement is detailed in VIHFA's Language Action Plan (LAP) and will be coordinated and tracked by the Monitoring and Compliance division at VIHFA. Depending on the program, VIHFA, Implementing Partners, sub-recipients, and subcontractors will share the following expectations to comply with this Executive Order:

1. Document Translation: All documents defined as “vital documents” will be translated into Spanish by VIHFA, Implementing Partners, and sub-recipients. Vital documents will be made available in French/French Creole or other languages upon request. A “vital document” is defined as a document that includes information regarding eligibility requirements, applications and instructions, program eligibility determinations, and appeals procedures. VIHFA may provide assistance to ensure this requirement is met.
2. Where required, seek feedback from the community the project serves (advocacy groups serve vital role).

Language maps provided in the Language Action Plan will be used to determine the project’s location and subsequent language context and if proactive LEP outreach will be required. These maps will be included as part of the Project Assessment Form used by HFA to review the eligibility, priority level, and impacts of a potential project.

1.5 Minority and/or Women-Owned Business Enterprises

The Federal Executive Order 12432 guidelines require selected federal agencies to promote and increase the utilization of Minority-Owned and Women-Owned Business Enterprises (M/WBEs). Following procurement guidelines under 2 CFR 200.321, VIHFA must make efforts to ensure that all subrecipients, contractors, subcontractors, and/or developers funded in whole or in part with HUD CDBG-DR financial assistance encourage participation in contracts and other economic opportunities by small and minority firms, women-owned business enterprises (WBEs), and labor surplus area firms whenever possible. VIHFA will accept a MWBE certification from another state, local or regional, DPW, SBA HUB Zone, SBA 8-A certification (economically disadvantaged and 51% locally-owned), and other eligible certification processes. Documentation and goals regarding M/WBE percentages and reporting will be determined in the contracting agreements.

1.6 Section 3 Economic Opportunities

Section 3 is triggered when the award of CDBG-DR funds for new construction and rehabilitation projects creates the need for new employment, contracting, or training opportunities.

Section 3 of the Housing and Urban Development Act of 1968 is to “ensure that employment and other economic opportunities generated by certain U.S. Department of Housing and Urban Development (HUD) financial assistance for housing and community development programs shall, to the greatest extent feasible, be directed to low and very low income individuals, especially recipients of government assistance for housing and to businesses which provide economic opportunities to low and very low income individuals.”

The Section 3 program requires that recipients of HUD CDBG-DR funds, to the greatest extent feasible, provide (a) employment and training, and (b) contracting opportunities for low- or very-low income residents in connection with construction projects in their neighborhoods.

It also specifically encourages economic opportunities for households who are recipients of government assistance for housing. VIHFA and all administering entities will follow and require relevant contractors to follow Section 3 requirements in contracting.

Section 3 applies to the U.S. Virgin Islands, as recipient of HUD funding, as well as to

subrecipients or Implementing Partners/Sub-recipients receiving HUD funding exceeding \$200,000. Whenever any portion of HUD funding is invested into projects involving housing construction, demolition or rehabilitation, commercial/private improvements for economic development, or other public construction (e.g., roads, sewers, community centers, and public facilities), the requirements of Section 3 apply.

In conjunction with construction activity, Section 3 applies to projects that are fully or partially funded with CDBG-DR assistance, including projects that are financed in conjunction with territory, local, or private matching or leveraged funds, provided that the Section 3 monetary threshold requirements are met. In particular:

- In conjunction with construction activities, Section 3 applies to contractors or subcontractors that receive contracts more than \$100,000 for Section 3-covered projects/activities. Once it is determined that Section 3 applies to a project, the requirements apply to all contracts for construction work arising in connection with that project exceeding \$100,000, including those not funded with CDBG-DR assistance. Contractors or subcontractors are required to comply with the Section 3 regulations in the same manner as the Territory; and
- “Section 3-covered contract” includes professional service contracts, provided that the work to be performed is generated by the expenditure of funds in furtherance of Section 3 covered work (e.g., housing construction, housing rehabilitation, and other public construction), arising relating to construction projects. Professional service contracts that may constitute Section 3-covered contracts include construction contract oversight, engineering, architectural, environmental and property evaluation, construction progress and draw inspections, and prevailing wage labor compliance.

The regulations pertain to new hires required to complete Section 3-covered projects and activities. If the expenditure of funding for an otherwise covered project and activity does not result in new employment, contracting, or training opportunities, Section 3 reporting will still be required.

When VIHFA awards CDBG-DR funds to other governmental departments, nonprofit organizations, subrecipients or other funded entities, VIHFA will require they document how reasonable attempts were made to reach numerical goals set forth at 24 CFR Part 135.30. VIHFA will inform its Implementing Partners and other funded entities of the requirements of Section 3, including the language required to be inserted into all construction-related contracts, assist them and their contractors with achieving compliance, and monitor their performance with respect to the Section 3 objectives and requirements.

Implementing Partners/Sub-recipients will receive training on this requirement and methods of compliance, technical assistance from Program staff, and continual monitoring from VIHFA. Currently, a Section 3 Plan is under development, the details of which will be included in an update to this manual.

1.7 System for Award Management (SAMs)

SAM is the federal System for Award Management and is a requirement for doing business with the U.S. government. All vendors are required to register in SAM in order to be awarded

contracts under the CDBG-DR program. Vendors are required to complete a one-time registration to provide basic information relevant to procurement and financial transactions. Vendors must update or renew their registration annually to maintain an active status.

1.8 Uniform Relocation and Real Property Acquisition Act (49 CFR 24)

The Uniform Relocation Assistance and Real Property Acquisition Act (URA), is a federal law that establishes minimum standards for federally funded programs and projects that require the acquisition of real property (real estate) or displace persons from their homes, businesses, or farms. The URA's protections and assistance apply to the acquisition, rehabilitation, or demolition of real property for federal or federally funded projects. The phrase "program or project" is defined in 49 CFR Part 24 as, "any activity or series of activities undertaken by a federal agency or with federal financial assistance received or anticipated in any phase of an undertaking in accordance with the federal funding agency guidelines."

The objectives of the URA are:

- To provide uniform, fair and equitable treatment of persons whose real property is acquired or who are displaced in connection with federally funded projects;
- To ensure relocation assistance is provided to displaced persons to lessen the emotional and financial impact of displacement;
- To ensure that no individual or family is displaced unless decent, safe, and sanitary (DSS) housing is available within the displaced person's financial means;
- To help improve the housing conditions of displaced persons living in substandard housing; and,
- To encourage and expedite acquisition by agreement and without coercion.

49 CFR 24.101(c)(1) provides that the subpart B requirements also apply to the acquisition of permanent and/or temporary easements necessary for the project. However, 49 CFR 24.101(c)(2) provides an exception for the acquisition of temporary easements which exclusively benefit the property owner.



Department of Public Works

DBE DIRECTORY

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SECTION I



DPW UCP DBE DIRECTORY

Introduction

Pursuant to the Code of Federal Regulation (CFR) 49 Part 26, The Virgin Islands Department of Public Works (VIDPW) maintains shared Unified Certification Program (UCP DBE Directory identifying all firms eligible to participate as DBEs on DOT-assisted contracts.

The DBE Directory list the firm's name, address, owner, phone number, email, website, application North American Industry Classification System (NAICS) codes, service category, and a brief description of work the DBEs have been certified to perform. civil rights

A searchable directory of certified DBEs can be viewed by visiting <https://dpw.vi.gov>

The DBE Directory is available at no cost, and widely distributed at seminars, training conferences, agency offices, contractors, consultants, construction/consultant associations, minority, women, small business development entities, all interested bidders/proposals, and the public.

Organization of this Directory

This Directory is divided into three Sections:

- | | |
|-------------|--|
| Section II | DBE firms are indexed by page numbers and district. |
| Section III | DBE firms are listed alphabetically with all pertaining information. |
| Section IV | DBE firms are categorized in the traditional contracting fields. |

Authorities

In February 1999, the U. S. Department of Transportation (DOT) issued new Disadvantaged Business Enterprise (DBE) regulations found at, 49 CFR Part 26. A major component in the new regulation is for all recipients of DOT funds, to develop a Unified Certification Program (UCP) for certifying small socially and economically disadvantaged businesses. The regulations also require the establishment of a single uniform process, or "one stop shopping" for DBE applications, certifications, and development of a single point DBE directory.

MOU

In accordance with DOT regulations 49 CFR, Part 23 & 26 the VIDPW has assumed the responsibilities as the UCP Lead Agency, and as such, will provide "one-stop shopping" for firms seeking Disadvantaged Business Enterprise and Airport Concession Disadvantaged Business Enterprise (DBE/ACDBE) certification in the territory.

This UCP process agreement is intended to reduce the procedural burdens on applicants; fulfill the requirements of paperwork reduction; and reduces confusion caused by multiple and potentially conflicting outcomes in certification decisions.

The VIDPW will not establish, recommend, or alter the DBE Plan and Program of any recipient, other than to supplement an approved plan. The development of a DBE goal, administration, monitoring, and reporting remains the sole responsibility of the recipient agency (VIPA). *MOU attachment to be inserted.*



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SECTION II

DPW UCP DBE DIRECTORY

DBE FIRMS	STATUS (DBE/ACDBE)	PAGES
A&J Fencing (STX)	DBE	13
A-9 Trucking Enterprises (STT)	DBE	13
Agave Design Group, Inc. (STT)	DBE	13
ASG Planning (RI)	DBE	13
Amedee's Dumptruck Service (STX)	DBE	14
Angie Brewer & Associates, LC (FL)	DBE	14
Apex Construction Co. Inc. (STT)	DBE	14
A-Z General Contractors (STX)	DBE	14
Bakah Construction (STX)	DBE	15
Balbo Construction (STT)	DBE	15
Bannis Trucking (STT)	DBE	15
Bengoa International, Inc. (STX)	DBE	15
Big Lee Repair & Tile Co. (STT)	DBE	16
Blue Ocean Innovation, LLC (STX)	DBE	16
Brockington & Associates (GA)	DBE	16
Brothers Construction, Inc. (STX)	DBE	16
Bruney's Incorporated (STT)	DBE	17
Bryan Chick Construction Services (BCCS) (STT)	DBE	17
Buildtech, LLC	DBE	17
CAP Engineering, LLC (STX)	DBE	17
Carlos Trucking & Heavy Equipment Rental (STX)	DBE	18
Chitolie's Trucking Services (STX)	DBE	18
Clean Stream Environmental Consulting, LLC (STT)	DBE	18
CMMC Trucking & Transportation (STT)	DBE	18

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DBE FIRMS	STATUS (DBE/ACDBE)	PAGES
Comfort Cooling dba Caribbean Cooling (STX)	DBE	19
Commercial Security Services, LTD. Inc. (STT)	DBE	19
Connico Incorporated (TN)	DBE	19
Continental Construction & Engineering LLC	DBE	19
Cool Signs, LLC (STT)	DBE	20
Countryside Development, Inc. (STT)	DBE	20
Cutting Edge Construction, Inc (STJ)	DBE	20
D&B Trucking, LLC (STX)	DBE	20
DBE Consulting, LLC (GA)	DBE/ACDBE	21
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Eagle Construction (STX)	DBE	21
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ECTAB Services (STX)	DBE	22
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Eleven Construction, LLC (STX)	DBE	22
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Evnoire LLC., (GA)	DBE	23
Family Trucking (STT)	DBE	23
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Four Star Construction, LLC (STT)	DBE	24
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JULITA de LEON, PLLC (STT)	DBE	28
LA Vega Enterprise, LLC (STT)	DBE	28
LA View, LLC (STT)	DBE	28
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Lake's Trucking, Equip Rental & Road Striping (STX)	DBE	29
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LB Construction (STT)	DBE	29
Lucien George Construction (STT)	DBE	29
M & M Supply Co., Inc (STT)	DBE	30
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Master Pavement Line Corporation (PR)	DBE	30

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Mo Mulching, LLC (STX)	DBE	31
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Navarro Landscaping & Yard Maintenance (STX)	DBE	31
Neon Construction, Inc. (STT)	DBE	32
Netwave Unlimited Services, LLC (STX)	DBE	32
New Wave Development, LLC (STX)	DBE	32
Nico's Landscaping & Trucking (STX)	DBE	32
Northwest Construction & Maint., Inc. (STX)	DBE	33
Nuvo Construction, LLC (STX)	DBE	33
Omni Systems, Inc.	DBE	33
Ortalis Properties, LLC. (STT)	DBE	33
Paris Dump Truck Services, LLC (STJ)	DBE	34
Parson's Landscaping & Lawn Care, (STX)	DBE	34
Patrick Charles Enterprises, Inc. (STT)	DBE	34
Peter Gilles (STX)	DBE	34
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Powell Construction (STT)	DBE	35
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RENDSCO, Inc. (STT)	DBE	38
Riley Electric, LLC (STT)	DBE	38
Ri-Tech Construction, LLC (STT)	DBE	38
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Ronald A. Marie (STX)	DBE	39
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Senhouse Trucking LLC (STX)	DBE	40
SF General Maintenance Services, LLC (STX)	DBE	40
Shadows AS, LLC (STT)	DBE	40
Shel's Trucking & Delivery (STT)	DBE	40
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DPW UCP DBE DIRECTORY

[illegible]

SECTION III

DETAILED LISTING OF DBE FIRMS

A&J Fencing

Business Owner: Aloysius Jones, Owner
 26 Mt. Pleasant
 P.O. Box 10319
 Kingshill, VI 00851
 Phone Number: (340) 772-2541
 Other: (340) 690-5422 or 340-642-8739 Rachel
 Email: rush198480@gmail.com
 Scope: Fencing, Prefabricated Sections, Wood, Manufacturing, Chain Link
 Fencing, Iron or Steel, Chain Link Fencing and Fence Gates
 NAICS Code(s): 321999, 331222, 332618

A-9 Trucking Enterprises. Inc.

Business Owner: Jimez Ashby,
 Estate Subbase
 P.O. Box 2356
 St. Thomas, VI 00803
 Phone Number: (340) 776-1132
 Mobile: (340) 998-9539
 Email: a9molo@hotmail.com
 Scope: General Freight Trucking, Local; Hazardous Waste Collection;
 Heavy Equipment Rental; Solid Waste Collection
 NAICS Code(s): 484110, 562112, 532412, 562111

Agave Design Group, Inc.

Business Owner: Bobi Lee Stallbaumer, President
 55 Fish Bay
 6501 Red Hook PNC #201
 St. Thomas, VI 00802
 Phone Number: (970) 396-7800
 Email: agavedesigngroup@gmail.com
 Scope: Landscaping Services
 NAICS Code(s): 561730

ASG Planning LLC

Business Owner: Anne Galbraith, Principle
 158 Brook Street
 P.O. Box 5855
 Providence, RI 02906
 Phone Number: (401) 644-5861
 Email: anne@ASGplanning.com
 Scope: Consultant Specializing in Transportation Planning, Transit/Rail Planning, Capital Planning, &
 Strategic Planning; Administrative Management and General Management Consulting Services;
 Process, Physical Distribution, and Logistics Consulting Services; Other Management Consulting
 Services; All other Professional, Scientific and Technical Services;
 NAICS Code(s): 541690, 488999, 541611, 541614, 541618, 541990

DPW UCP DBE DIRECTORY

Amedee's Dumptruck Service

Business Owner: Leon & Roger Amedee, Owners
#50 Williams Delight,
P.O. Box 1364 Kingshill
Frederiksted, VI 00851
Phone Number: (340) 772-1858
Mobile: (340) 514-7541; (340) 513-9074
Email: leonamedee@gmail.com or amedees_trucking@yahoo.com
Scope: General Freight Trucking, Local
NAICS Code(s): 484110

Angie Brewer & Associates, LC

Business Owner: Angie Brewer, CEO
9104 58th Drive East
Bradenton, FL, 34202
Phone Number: (941) 757-4300
Mobile: None
Email: ceo@angiebrewer.com
Website: www.angiebrewer.com
Scope: Administrative Management. & General Management Consulting Services, Other Management, Consulting Services
NAICS Code(s): 541611, 541618

Apex Construction Co. Inc.

Business Owner: Joseph Hodge, President
Estate Thomas 6-1
P.O. Box 305048
St. Thomas, VI 00803
Phone Number: (340) 776-5180
Mobile: (340) 690-2518
Email: apexusvi@gmail.com
Scope: Highway, Street & Bridge Construction
NAICS Code(s): 237310

A-Z General Contractors

Business Owner: Simeon Cobb, Owner
182A Smithfield, Frederiksted
P.O. Box 2081
Frederiksted, VI 00841
Phone Number: None
Mobile Number: (340) 277-8411
Email: eonco44@hotmail.com
Scope: Highway, Street & Bridge Construction
NAICS Code(s): 237310

DPW UCP DBE DIRECTORY

BAKAH CONSTRUCTION

Business Owner: Benjamin T. Rougier,
#132 Clifton Hill, Christiansted
P.O. Box 5439
Kingshill, VI 00851

Phone Number: None

Mobile: None

Email: rougierselectric@yahoo.com

Scope: Highway, Street & Bridge Construction

NAICS Code(s): 237310

BALBO CORPORATION

Business Owner: Gerard Castro, Sr., President
12BA-2 Frydendahl
P.O. Box 9435
St. Thomas, VI 00801

Phone Number: (340) 775-7918

Mobile: (340) 513-2384

Email: balbocorp@aol.com

Scope: Highway, Street & Bridge Construction

NAICS Code(s): 237310

BANNIS TRUCKING

Business Owner: Ophelia Bannis
10 H Nadir
P.O. Box 1193
St. Thomas, VI 00804

Phone Number: (340) 779-1667 or (340) 642-2781 (340) 244-5193

Mobile: None

Email: opheliabannis50@gmail.com

Scope: General Freight Trucking

NAICS Code(s): 484110

BENGOA INTERNATIONAL. INC

Business Owner: Edgar L. Bengoa
#7 Peter's Rest Shopping Center, Suite 7, Christiansted
P.O. Box 7150, Sunny Isle
St. Croix, USVI 00823

Phone Number: (340) 778-3404

Mobile: (340) 513-3223

Email: edgarbengoa@gmail.com

Scope: Plumbing, Heating & Air Conditioning

NAICS Code(s): 238220

DPW UCP DBE DIRECTORY

BIG LEE REPAIR & TILE CO.

Business Owner: Leroy Gordon, Owner
103 ABC Smith Bay
P.O. Box 9681
St. Thomas, VI 00801
Phone Number: (340) 775-7797
Mobile: (340) 690-2927
Email: biggsinternationalvi@gmail.com
Scope: Highway, Street & Bridge Construction
NAICS Code(s): 237310

BLUE OCEAN INNOVATION, LLC

Business Owner: Lindel A. Williams, PE & CGC
P.O. Box 10641
Kingshill, VI 00850
Mobil: (772) 766-4854
Email: lwblueoceaninnovationllc@gmail.com & lindel_williams@hotmail.com
Scope: Commercial & Institutional Building Construction, Remodeling Construction
Of Houses and Other Residential, Single-Family & Multi-Family Buildings,
Administrative Mgmt. & General Mgmt. Consulting Services, Environmental
Consulting Services, Office Administrative Services, & Remediation Services
NAICS Code(s): 236220, 236118, 541611, 541620, 561110, 562910

BROCKINGTON & ASSOCIATES. INC

Business Owner: Michael Walsh, Graphic Specialist
4000 DeKalb Technology Parkway, Suite 400
Atlanta, GA 30340
Phone Number: (843) 881-3128 ext. 1008
Mobile: None
Email: michaelwalsh@brockingtoncrm.com
Scope: Research & Development in The Social Sciences and Humanities
NAICS Code(s): 541720

BROTHERS CONSTRUCTION. INC.

Business Owner: Errol Cromwell, Owner
30 Estate Cottage, Christiansted
P.O. Box 194
Kingshill, VI 00851
Phone Number: (340) 778-5052
Mobile: (340) 690-2959
Email: cromwell.errol@gmail.com
Scope: Highway, Street & Bridge Construction
NAICS Code(s): 237310

DPW UCP DBE DIRECTORY

BRUNEY'S INCORPORATED DBA PRECISE BUILDERS

Business Owner: Alex Brune
394 - 313 Hidden Valley
P. O. Box 6828
St. Thomas, VI 00804

Phone Number: None

Mobile: (340) 771-2378

Email: abrune@hotmail.com

Website: precisebuilders@hotmail.com

Scope: Highway, Street & Bridge Construction, All Other Specialty Trade Contractor Landscaping Service, General Freight Trucking, Local

NAICS Code(s): 237310, 238990, 561730, 484110

BRYAN CHICK CONSTRUCTION SERVICES (BCCS)

Business Owner: Glenda Singh,
2BA-4 West Caret Bay
St. Thomas, VI 00802

Phone Number: None

Mobile: (340) 690-0909

Email: bccs@viaccess.net

Scope: Highway, Street & Bridge Construction, Landscaping Service

NAICS Code(s): 237310, 561730

BUILDTECH LLC

Business Owner: Damien Cartwright
7-1 Bonne Esperance
P.O. Box 8269, Christiansted
Christiansted, VI 00823

Phone Number: (340) 513-6918

Email: damianc001@hotmail.com

Scope: Water & Sewer Line & Related Structures Construction, Engineering & Construction Consultant Services' Environmental Engineering Services, Architectural Services, Remediation Services

NAICS Code(s): 237110, 541310, 541330, 562910

CAP ENGINEERING, LLC

Business Owner: Cara A. Pascal
164 Union Mt. Washington, Christiansted
5002 Est. Tipperary, Christiansted
Christiansted, VI 00820

Phone Number: (340) 277-0810

Email: pascalc@capengineeringllc.com

Website: www.capengineeringllc.com

Scope: Engineering Services

NAICS Code(s): 541330

DPW UCP DBE DIRECTORY

CARLOS TRUCKING & HEAVY EQUIPMENT RENTAL

Business Owner: Carlos Burgos, President
#104 Peters Rest, Frederiksted
P. O. Box 1755,
Frederiksted, VI 00841

Phone Number: None

Mobile: (340) 332-0101

Email: cburgos47@yahoo.com

Scope: General Freight Trucking, Local, Heavy Equipment Rental

NAICS Code(s): 484110, 532412

CHITOLIE'S TRUCKING SERVICES

Business Owner: Allan Chitolie
#2 & # 4 Casada Gardens
P.O. Box 2738
Kingshill, VI 00851

Phone Number: (340) 719-9378

Mobile: (340) 332-1555

Email: chitolietrucking@yahoo.com

Scope: Site Preparation Contractors, All fuel dealers, Heavy Equipment Service Rental, General Freight Trucking, Local, Masonry Contractors, Poured Concrete Foundation & Structure Contractors, Ready-Mix Concrete Manufacturing

NAICS Code(s): 238910, 454319, 532412, 484110, 238140, 238110, 327320

CLEAN STREAM ENVIRONMENTAL CONSULTING, LLC

Business Owner: Mary Stiehler
17-3 Estate St. Peters
St. Thomas, VI 00802

Phone Number: (206) 819-9908

Mobile: None

Email: marystiehler@cleanstreamenviro.com

Website: www.cleanstreamenviro.com

Scope: Environmental Consulting Services

NAICS Code(s): 541620

CMMC Trucking & Transportation

Business Owner: Carolyn C. Brewley
Estate Nadir #33130
P. O. Box 11614
St. Thomas, VI 00801

Phone Number: (340) 775-4888 or (340) 776-8311 ext. 1050

Mobile: (340) 513-1536

Email: sweetccb@yahoo.com
clbrewley@srmedicalcenter.org

Scope: General Freight Trucking, Local

NAICS Code(s): 484110

DPW UCP DBE DIRECTORY

COMFORT COOLING DBA CARIBBEAN COOLING

Business Owner: Daniel Lawrence
7AA Peters Rest, St. Croix, VI 00821
P. O. Box 993
St. Croix, VI 00821
Phone Number: (340) 773-2126 or (340) 332-2755
Email: info@caribbeancooling.com
Website: None
Scope: Plumbing and Air-Conditioning Contractors
NAICS Code(s): 238220

COMMERCIAL SECURITY SERVICES, LTD. INC.

Business Owner: Cheryl Brown
70B Subbase
P. O. Box 306840
St. Thomas, VI 00803
Phone: (340) 774-5000 - (340) 718-4100
Mobile: None
Website: css@islands.vi
Scope: Security Guard Services, Other Management Consulting Svs.
NAICS Code(s): 561612, 541618

CONNICO INCORPORATED

Business Owner: Connie Gowder
2594 N Mount Juliet Road
Mt. Juliet, TN 37122
Phone: (615) 758-7474
Fax: NONE
Mobile: NONE
Email: dbe@connico.com
Scope: Administrative Management. & General Management Consulting Svs.
NAICS Code(s): 541611

CONTINENTAL CONSTRUCTION & ENGINEERING LLC

Business Owner: Cherie Munchez
6253 Estate Peters Rest
St. Croix 00820
Phone: (340) 202-0200
Mobile: (954) 254-9393
Email: cherie@continental.vi
Scope: Administrative Mgmt. & General Mgmt. Consulting Services, Business Start-up Consulting Services
NAICS Code(s): 541430

DPW UCP DBE DIRECTORY

COOL SIGNS, LLC

Business Owner: Jill Farley
6100 Red Hook Qtr C2-1
St. Thomas, VI 00802
Phone: (340) 775-0549
Mobile: (340) 643-4459
Email: info@coolsignsvi.com
Scope: Graphic Design Service
NAICS Code(s): 541430

COUNTRYSIDE DEVELOPMENT, INC. (dba Fergutrax Heavy Equipment)

Business Owner: Dwayne Fergus
#130 Grove Place, Frederiksted
P. O. Box 696, Kingshill
St. Thomas, VI 00851
Phone: (340) 692-6045
Mobile: (340) 690-9392
Email: tach68@hotmail.com
Scope: Site Preparation Contractor, Heavy Equipment Rental
NAICS Code(s): 238910, 532412

CUTTING EDGE CONSTRUCTION, INC.

Business Owners: Attlee Connor
5000 Estate Enighed Suite 204 St. John, VI 00830
5000 Estate Enighed PMB 339
St. John, VI 00830
Phone: (340) 725-8101
Mobile: (340) 725-8100
Email: info@cecincvi.net
Website: www.cecincvi.net
Scope: Commercial & Institutional Building Const., Single Family Housing Const., Highway Street & Bridge
Contractor, Poured Concrete Foundation & Structure Contractors, Masonry, Roofing, and Mold
Remediation
NAICS Code(s): 236220, 236615, 237310, 238110, 238140, 238160, 562910

D&B TRUCKING, LLC

Business Owners: Dave Edwards, Sr.,
35-I Whim
P O. Box 3498
Frederiksted, VI 00841
Phone: (340) 277-6892
Mobile: (340) 277-4646
Email: sheneba@msn.com
Scope: General freight Trucking, Local
NAICS Code(s): 484110



DPW UCP DBE DIRECTORY

DBE CONSULTING, LLC

Business Owners: Kimberly Griffin
3352 Oak Dr., Rockdale
2345 Wellborn Hills Ct.
Lithonia, Delcalk, GA 30058
Phone: (404) 966-3575
Mobile: None
Email: kimconsulting@gmail.com
Scope: Admin. Management & General Mgmt. Consulting Svs.
NAICS Code(s): 541611

DMC CONSTRUCTION, INC.

Business Owner: Masford Christmas
#35 King Street, Christiansted
P. O. Box 503
Kingshill, VI 00851
Phone: (340) 719-0797 or (340) 692-5905
Mobile: (340) 643-4649
Email: masfordchristmas@hotmail.com
Scope: Highway Street & Bridge Construction
NAICS Code(s): 237310

EAGLE CONSTRUCTION

Business Owner: Eduardo Martin Sr.,
2A New Street
P. O. Box 8650
Christiansted, VI 00823
Phone Number: None
Mobile: (340) 227-2293
Email:
Scope: Highway, Street & Bridge Construction
NAICS Code(s): 237310

EARTH DESIGNS, INC.

Business Owner: Elnora Chapman,
2E-7 Caret Bay
P. O. Box 1235
St. Thomas, VI 00804
Phone Number: (340) 344-7199
Mobile: None
Email: nchapmanvi@yahoo.com
Scope: Landscaping Services
NAICS Code(s): 561730

DPW UCP DBE DIRECTORY

ECTAB SERVICES

Business Owner: Eusebio Christian,
8AA Estate Cottage
P.O. Box 5672
Christiansted, VI 00823

Phone Number: (340) 773-6966

Mobile: (340) 643-0548

Email: eusell4849@icloud.com

Scope: Highway, Street & Bridge Construction, All Other Specialty Trades, General Freight Trucking, Local

NAICS Code(s): 237310, 238990, 484110

ELECTRICAL SERVICES INTERNATIONAL, LLC

Business Owner: Dale Donovan
3616 SW 90th Ave.
Miramar, FL 33025

Phone Number: (678) 522-0445

Mobile: None

Email: d.r.donovan@att.net ddonovan@electricalservices-int.com

Scope: Admin. Mgmt & General Consulting SVS., Other Mgmt. Consulting Svs., All Other Prof. Scientific & Tech. Svs

NAICS Code(s): 541611, 541618, 541990

ELEVEN CONSTRUCTION, LLC

Business Owner: Patrick Vivot, Owner
10C Estate Cottage, Christiansted
St. Croix, VI 00820

Phone Number: (340) 713-1100

Mobile: (323) 229-7862 or (340) 514-2003

Email: patrick.vivot@gmail.com

Scope: Highway, Street & Bridge Construction

NAICS Code(s): 237310

ERIC'S CONSTRUCTION

Business Owner: Eric LeBlanc
24-1 Estate Hope
P. O. Box 306693
St. Thomas, VI 00803-6693

Phone Number: (340) 777-9875 or (340) 776-2801

Email: None

Scope: Highway, Street & Bridge Construction

NAICS Code(s): 237310

DPW UCP DBE DIRECTORY

EVNOIRE, LLC.,

Business Owner: Dr. Shelly Francis
400 W Peachtree Street NW Ste. 4-1606
Atlanta, GA 30308
Phone Number: (919) 824-3781
Mobile: (216) 470-0808
Email: shelley@evnoire.com
Scope: Scientific & Technical Consulting Services (Energy Consulting Svs)
Educational Support Services, Environmental Advocacy Organizations
NAICS Code(s): 541690, 611710, 813312

FAMILY TRUCKING

Business Owner: Roger Green
Subbase 21
P.O. Box 11863
St. Thomas, VI 00801
Mobile: (340) 690-2819
Email: familytruckingvi@hotmail.com
Scope: General Freight Trucking, Local Landscaping Services
NAICS Code(s): 484110, 561730

FIRST RATE PAINTING & MAINTENANCE

Business Owner: Marco Blackman
Plot 90 Williams Delight
P. O. Box 5067
Kingshill, VI 00851
Phone Number: None
Mobile: None
Email: None
Scope: Painting (Except Roof) Contractors
NAICS Code(s): 235320

FLEMING TRUCKING

Business Owner: Geoffrey R. Flemming
#148 – 141 Estate Tutu
St. Thomas, VI 00802
Phone Number: (340) 775-9420
Mobile: (340) 690-4361
Email: roydefleming@hotmail.com
Scope: General Freight Trucking, Local
NAICS Code(s): 484110

DPW UCP DBE DIRECTORY

FORTRESS ELECTRICAL CORP.

Business Owner: Audain Brown
114 Subbase
P. O. Box 10188
St. Thomas, VI 00801
Phone Number: (340) 776-2962
Email: ab.fortresselectrical@gmail.com
Scope: Electrical Contractors
NAICS Code(s): 238210

FOUR STAR CONSTRUCTION, LLC

Business Owner: Roystin David
#144 Contant
P. O. Box 301792
St. Thomas, VI 00803
Phone Number: (340) 777-3911 or (340) 776-7744
Mobile: (340) 690-2118
Email: fourstarconstruction4@yahoo.com
Scope: Highway, Street & Bridge Construction
NAICS Code(s): 237310

FRANCIS #1 MASONRY SERVICE

Business Owner: Ferdinand Francis
50-A-2 Estate Lindberg Bay St.
P. O. Box 503295
St. Thomas, VI 00805
Phone Number: (340) 775-9925
Mobile: (340) 626-8361
Email: ferdinandfrancis@hotmail.com
Scope: Masonry Contractor
NAICS Code(s): 238140

GRADE-ALL HEAVY EQUIPMENT, INC.

Business Owner: Eric Castro
#33 Subbase
8168 Crown Bay Marina, Ste 310 PMB 373
St. Thomas, VI 00802
Phone Number: (340) 776-3355
Mobile: (340) 513-1275
Email: encastro@gradeall.com
Scope: Heavy Equipment Rental
NAICS Code(s): 532412

DPW UCP DBE DIRECTORY

GREAT GROUNDS ENTERPRISES

Business Owner: Anthony Ottley
2 Estate Wintberg
P. O. Box 9073
St. Thomas, VI 00801
Phone Number: (340) 775-2220
Mobile: None
Email: ottley@viaccess.net
Scope: Landscape services
NAICS Code(s): 561730

HAMMERHEAD CONSTRUCTION, LLC

Business Owner: Stephen Rivera,
1 B Gasverks Gade
6100 Leeward Way #14
St. Thomas, VI 00802
Phone Number: (340) 244-4844
Mobile: None
Email: stephenrivera2@hotmail.com
Scope: Carpentry Contractors, Masonry Contractor, Paint Contractor,
Paint Contractor, Paint Contractor
NAICS Code(s): 238350, 238140, 238310, 331419, 561730

HEIGHTS CONSTRUCTION

Business Owner: Elroy Swanston,
489 Frangipani, Christiansted
P.O. Box 1818
Kingshill, VI 00851
Phone Number: (340) 779-3763
Mobile: (340) 513-3051
Email: julswanston@yahoo.com
Scope: Highway, Street, & Bridge Construction
NAICS Code(s): 237310

HUGGINS TRUCKING

Business Owner: Reynold L. Huggins
19-2-51 Smith Bay
P.O. Box 11341
St. Thomas, VI 00801
Phone Number: (340) 715-1099
Mobile: (340) 643-5696
Email: reynoldhuggins@aol.com
Scope: General Freight trucking, Local
NAICS Code(s): 484110

DPW UCP DBE DIRECTORY

INSTRUMENT & CONTROL SYSTEMS, INC.

Business Owner: Leonard Diaz
109 Estate Castle Coakley
P. O. Box 1860
Kingshill, VI 00851
Phone Number: (340) 778-7475
Email: ldiaz@icsvi.com
Scope: Highway Street & Bridge Construction, Electrical Contractor
NAICS Code(s): 237310, 238210

JA-RU ENTERPRISES, LLC

Business Owner: Winsbert Jagrup
2&4 Cassava Garden Christiansted, VI 00820
P. O. Box 3572
Kingshill, VI 00851
Phone Number: (340) 277-3683
Mobile: (340) 277-3683
Email: wjagrup@yahoo.com
Scope: Highway Street & Bridge Construction
NAICS Code(s): 237310

JEREMIAH FELICIEN (DBA FELICIEN TRUCKING)

Business Owner: Jeremiah Felicien
195 Estate St. Georges, Frederiksted
P. O. Box 5272
Kingshill, VI 00851
Phone Number: None
Mobile: None
Email: None
Scope: General Freight trucking, Local
NAICS Code(s): 484110

JEROME R. MATTHEWS

Business Owner: Jerome Matthews
125C & BD Estate Whim
P.O. Box 5218
Kingshill, VI 00851
Phone Number: (340) 692-5638
Mobile: (340) 474-9699
Email: None
Scope: Highway Street & Bridge Construction, Plumbing, Heating & Air Conditioning Contractor,
Landscaping Services
NAICS Code(s): 237310, 238220, 561730

DPW UCP DBE DIRECTORY

JLR CONSTRUCTION & MAINTENANCE, INC.

Business Owner: Jose L. Rodriguez
15-A Lubdberg Bay
105H Whim
Frederiksted, VI 00840
Phone Number: (340) 778-0047
Mobile: (340) 344-1966
Email: jlrcomaint@viaccess.net
Scope: Highway Street & Bridge Construction, Electrical Contractor
NAICS Code(s): 237310, 238210

JNO'S CONSTRUCTION & MAINTENANCE

Business Owner: Mervyn George
#97 Mon Bijou, Christiansted
P.O. Box 4588
Kingshill, VI 00851
Phone Number: (340) 778-0127
Mobile: (340) 226-6026
Scope: Highway Street & Bridge Construction,
NAICS Code(s): 237310

JOE'S CARPENTRY

Business Owner: Roosevelt S. Joseph, Owner
128 Estate Ruby, Christiansted
P.O. Box 7381
Christiansted, VI 00823
Phone Number: (340) 719-8890
Mobile: (340) 227-5790
Email: rwsylvesterj@hotmail.com
Scope: Carpentry Contractor
NAICS Code(s): 238350

JRL HEAVY EQUIPMENT

Business Owner: Joseph Lestrade
#6 D Upper Love
P.O. Box 4275
Kingshill, VI 00851
Phone Number: (340) 692-6025
Mobile: (340) 642-0219
Email: jrltrucking99@gmail.com
Scope: Heavy Equipment Rental, General Freight trucking, Local
NAICS Code(s): 532412, 484110

DPW UCP DBE DIRECTORY

JULITA DE LEON, PLLC

Business Owner: Julita de Leon
5600 Royal Dane Mall, Ste. 203
PO Box 953
St. Thomas, VI 00804
Phone Number: (340) 777-3340
Mobile: (340) 514-7217
Email: jdeleon@antilleslaw.com
Scope: Office of Lawyers, Other General Government Support, Admin Of Air and Water Resource And Solid Waste Mgmt. Prog., Admin. Of Conservation Program, Legal Counsel & Prosecution, Admin. Of Urban Planning & Community & Raul Development
NAICS Code(s): 54110, 921190, 924110, 924120, 922130, 925120

LA VEGA ENTERPRISE, LLC

Business Owner: Alexandra Carmona
355 Estate Wintberg
P. O. Box 8046
St. Thomas, VI 00801
Phone Number: None
Mobile: (340) 513-7331
Email: lavegaenterpriseinc@hotmail.com
Scope: Carpentry Contractors, Heavy Equipment Rental, Masonry Contractor, General Freight Trucking, Local Solid Waste Collection
NAICS Code(s): 238350, 532412, 238140, 484110, 562111

LA VIEW, LLC DBA ASECNCIOS CONSTRUCTION

Business Owner: Helen E. Lupo,
14 A Nore Gade
P.O. Box 379
St. Thomas, VI 00802
Phone Number: (340) 774-0888
Mobile: (340) 643-4739
Email: infor@ascenciosconstruction.com
Scope: Carpentry Contractors, Masonry Contractor, Painting Contractors
NAICS Code(s): 238350, 238140, 238320

LABOUR CONSTRUCTION

Business Owner: Ericson Revan
2105 Bonne Esperance
St. Thomas, VI 00802
Phone Number: (340) 715-0085
Mobile: None
Email: None
Scope: Highway, Street & Bridge Construction
NAICS Code(s): 237310

DPW UCP DBE DIRECTORY

LAKE'S TRUCKING, EQUIPMENT RENTAL & ROAD STRIPING

Business Owner: George E. Lake Sr.,
16AJ Estate Calquohoun, Frederiksted
P. O. Box 465
Kingshill, VI 00851
Phone Number: (340) 778-1422
Mobile: (340) 626-3314 or (340) 626-3312
Email: lakesheavyequipment@yahoo.com
Scope: All Other Specialty Trade Contractors Road Striping, General Freight Trucking, Local, Heavy
Equipment Rental
NAICS Code(s): 238990, 238910, 484110, 532412

LAURENCIN BACKHOE & TOWING SERVICE

Business Owner: Laurence Laurencin
#19 Estate Plessen, Frederiksted
P. O. Box 6745
Christiansted, VI 00823
Phone Number: (340) 772-3364
Mobile: (340) 473-8264
Email: laurencin2010@hotmail.com
Scope: Heavy Equipment Rental, Motor Vehicle Towing
NAICS Code(s): 532412, 488410

LB CONSTRUCTION

Business Owner: Ludence &/Or Bernice Turnbull
46-7 Estate Frydenhoj
P. O. Box 301932
St. Thomas, VI 00803
Phone Number: (340) 775-6782
Mobile: None
Email: None
Scope: Highway, Street & Bridge Construction
NAICS Code(s): 237310

LUCIEN GEORGE CONSTRUCTION

Business Owner: Lucien George
#173C-82 Anna's Retreat
P. O. Box 10005
St. Thomas, VI 00801
Phone Number: None
Mobile: (340) 998-3869
Email: None
Scope: Masonry Contractor
NAICS Code(s): 238140

DPW UCP DBE DIRECTORY

M & M SUPPLY CO., INC.

Business Owner: Mervin Fleming, Owner
#13 Crown Bay
P. O. Box 55
St. Thomas, VI 00804
Phone Number: (340) 776-2953
Mobile: (340) 690-9836
Email: mmsupplyco@yahoo.com
Scope: Other Chemical & Allied Products Merchants Wholesalers
NAICS Code(s): 424690

M3COM, LLC

Business Owner: Jeffery Freitas
210 Strand Street, Ste. 1, Frederiksted
St. Croix, VI 00840
Phone Number: (340) 244-7770
Mobile: (703) 264-1700
Email: freitas@m3comva.com
Scope: Telecommunications Resellers
NAICS Code(s): 517911

MARCO ST. CROIX, INC.

Business Owner: Shawn Baptiste
222 & 223, Kingshill
P. O. Box 5678
Christiansted, VI 00823
Phone Number: (340) 778-1035
Mobile: (340) 771-7000
Email: marcostcroix@gmail.com
Scope: Inland Water Freight Transportation, General Freight Trucking,
Local, Heavy Equipment Rental, Landscaping Services, Solid Waste
Collection, & Site Preparation Contractors
NAICS Code(s): 483211, 484110, 532412, 561730, 56211, 238910

MASTER PAVEMENT LINE CORPORATION

Business Owner: Carlos D. Acosta Martin, President
Complejo Industrial Maria L. Arcelay, Mayaguez
Mayaguez, PR 00681
Phone Number: (787) 254-5463
Mobile: (787) 646-1841
Email: masterpavementline@hotmail.com
Scope: All Other Specialty Trade Contractor
NAICS Code(s): 238990

DPW UCP DBE DIRECTORY

MIRKO M. RESTOVIC (DBA RESTOVIC ENGINEERING)

Business Owner: Mirko M. Restovic, President
#10 Estate Turner Hole, Christiansted
4069 Judith Fancy, Christiansted
St. Croix, VI 00820

Phone Number: None

Mobile: (340) 332-2937 or (340) 227-7854

Email: mmrestovic@gmail.com

Scope: Engineering Services

NAICS Code(s): 541330

MO MULCHING, LLC

Business Owner: Ellerton Maynard, Owner
41 Catherine's Rest, Christiansted
P.O. Box 9041 Catherine's Rest, Christiansted
St. Croix, VI 00820

Phone Number: None

Mobile: (340) 513-3015

Email: emaynard340@gmail.com

Scope: Landscape Architectural Services

NAICS Code(s): 541320

MOSES EQUIPMENT

Business Owner: Melvyn Moses, Owner
#38 Cottage, Christiansted
P.O. Box 2612, Frederiksted
St. Croix, VI 00841

Phone Number: (340) 513-4181

Mobile: (340) 643-0104

Email: mosesequip@gmail.com

Scope: Heavy Equipment Rental

NAICS Code(s): 5324132

NAVARRO LANDSCAPING & YARD MAINTENANCE

Business Owner: Francisco Navarro,
#22 Estate Calquohoun,
P. O. Box 496
Kingshill, VI 00851

Phone Number: (340) 778-9180

Mobile: (340) 643-3035

Email: None

Scope: Landscape Services

NAICS Code(s): 561730

DPW UCP DBE DIRECTORY

NEON CONSTRUCTION, INC.

Business Owner: Pedrito L. George,
22 - 30 Estate Contant
St. Thomas, VI 00801

Phone Number: (340) 776-8833
Mobile: (340) 344-6692
Email: None
Scope: Highway, Street & Bridge Construction
NAICS Code(s): 237310

NETWAVE UNLIMITED SERVICES, LLC

Business Owner: Luis R. Torres
#112 Estate Ruby,
P. O. Box 6645
Christiansted, VI 00823-6645

Phone Number: (340) 513-9338
Mobile: (340) 514-0956
Email: ltorres@netwaveunlimited.com
Web: www.netwaveservices.com
Scope: Electrical Contractors & Other Wiring Installation Contractors
NAICS Code(s): 238210

NEW WAVE DEVELOPMENT, LLC

Business Owner: Jayson Cintron
#89 Peters Rest,
P. O. Box 5529,
Christiansted St. Croix, VI 00820

Phone Number: (340) 778-9283
Mobile: (340) 244-7012
Email: newwavedevelopment@gmail.com
Scope: Heavy Equipment Rental, Landscape Architectural Services
NAICS Code(s): 532412, 541320

NICO'S LANDSCAPING & TRUCKING

Business Owner: Nicodemus Felicien, Owner
13GA Estate Bethlehem
P. O. Box 2147
Frederiksted, VI 00841

Phone Number: None
Mobile: (954) 501-5543
Email: nicostrucking@gmail.com
Scope: General Freight Trucking, Local, Landscape Architectural Services
NAICS Code(s): 484110, 541320

DPW UCP DBE DIRECTORY

NORTHWEST CONSTRUCTION & MAINTENANCE, INC.

Business Owner: Curtis Prevost,
2D La Grande Princesse
P. O. Box 2017
Kingshill, VI 00851
Phone Number: (340) 718-5007
Mobile: (340) 643-0501
Email: dove008@yahoo.com
Scope: Highway, Street & Bridge Construction, Residential Remodelers, Heavy Equip. Rental
NAICS Code(s): 237310, 236118, 532412

NUVO CONSTRUCTION, LLC

Business Owner: William Thelusma
21A Morning Star
P. O. Box 3473
Kingshill, VI 00851
Phone Number: None
Mobile: (340) 514-6910
Email: None
Scope: Tile & Terrazzo Contractors, Painting & Wall Covering, Finish Carpentry
NAICS Code(s): 238340, 238320, 238350

OMNI SYSTEMS, Inc.

Business Owner: Reginald Vigilant
8201 Greensboro Drive, Ste 600
Mc Lean, VA 22102
Phone Number: (703) 448-5300
Mobile: (703) 851-7947
Email: reginald.vigilant@omnisystems.com
Website: www.omnisystems.com
Scope: Computer Facilities Management Services; Other Computer Related Services;
Custom Computer Programing Services; Environmental Consulting Services;
Software & IT Consulting Services; Document Preparation Services; Software Stores, Computer;
Computer Systems Design Services; Data Processing, Hosting, and Related Services;
Administrative Mgmt. & General Mgmt. Consulting Services;
NAICS Code(s): 541513, 541519, 541511, 541620, 541690, 561410, 443142, 541512,
518210, 541611,

ORTALIS PROPERTIES, LLC

Business Owner: Marian Prescod
3004 Estate Altona, Ste. 12
St. Thomas, VI 00802
Phone Number: (340) 774-4056
Mobile: (340) 344-5234
Email: bizoffice@ortalisproperties.com
Scope: All Other Miscellaneous Nonmetallic Mineral Product Mnft.
NAICS Code(s): 327999

DPW UCP DBE DIRECTORY

PARIS DUMP TRUCK SERVICE, LLC

Business Owner: Alrich Paris
#5GA Pastory
P. O. Box 1594
St. John, VI 00831
Phone Number: (340) 774-0725
Mobile: (340) 690-5405 or (340) 642-3018
Email: parisvi@powernet.net
Scope: General Freight Trucking, Local
NAICS Code(s): 484110

PARSON'S LANDSCAPING & LAWN CARE

Business Owner: Lestor Parsons
232 B Estate Glynn
P. O. Box 841
Kingshill, VI 00851
Phone Number: (340) 719-6085
Mobile: (340) 998-0160
Email: johnparsonslandscaping@gmail.com
Scope: Finish Carpentry Contractor, Residential Remodelers, Painting & Wall Covering Contractors Janitorial Services, Landscaping Services,
NAICS Code(s): 238350, 236118, 238320, 561720, 561730

PATRICK CHARLES ENTERPRISES, INC.

Business Owner: Patrick Charles
#124 Subbase
P. O. Box 308358
St. Thomas, VI 00803
Phone Number: (340) 774-4539 or (340) 777-9919
Mobile: (340) 690-0984
Email: bobby123@island.vi
Scope: Site Preparation, Asphalt Paving. General Freight Trucking, Local Heavy equipment Rental, Engineering Services, Landscaping Services,
NAICS Code(s): 238910, 32412, 484110, 532412, 541330, 561730

PETER GILLES (DBA ORIGINAL TRUCKING)

Business Owner: Gilles Peter,
#149 Estate St. Georges,
P. O. Box 2588
Frederiksted, VI 0040
Phone Number: (340) 719-2125
Mobile: (340) 332-7544 or (340) 771-8063
Email: original34@hotmail.com
Scope: General Freight Trucking, Local
NAICS Code(s): 484110

DPW UCP DBE DIRECTORY

PETERS ELECTRIC

Business Owner: Cardinal Peters
#14 Frydendahl
P. O. Box 597
St. Thomas, VI 00804

Phone Number: None

Mobile: (340) 771-3867

Email: None

Scope: Electrical Contractors & Other Wire Installation.

NAICS Code(s): 238210

PHILADELPHIA SUPPLIERS, INC.

Business Owner: Karen Alexander
1704 Commerce Dr.
100 Captains Row #203
Chelsea, MA 02150

Phone Number: (800) 742-6550

Mobile: None

Email: philysuppliers@earthlink.net

Scope: Structural Steel & Precast Concrete Contractors

NAICS Code(s): 238120

PLANT DEPOT, INC.

Business Owner: James Templeton
26 Charlotte Amalie
P. O. Box 503087
St. Thomas, VI 00805

Phone Number: (340) 775-6668

Mobile: (340) 998-8746

Email: nchapmanvi@yahoo.com

Scope: Landscaping Services, Flower Nursery Stock and Florists Supplies

NAICS Code(s): 424930, 561730

POWELL CONSTRUCTION

Business Owner: Leborne Powell
106 Anna's Fancy
P. O. Box 773
St. Thomas, VI 00802

Phone Number: (340) 774-2649

Mobile: (340) 244-6900

Email: None

Scope: Highway, Street & Bridge Construction

NAICS Code(s): 237310

DPW UCP DBE DIRECTORY

PRIMA FACIE, INC.

Business Owner: Gerardo E. Cisneros Sanchez
248 Ave FD Roosevelt Office 203
HC-04 Box 5759
Guaynabo, P.R. 00971-9529
Phone Number: (787) 756-7555
Email: gerardocis@centernialpr.net
Scope: Masonry Contractor
NAICS Code(s): 238140

PROFESSIONAL DESIGN BUILDERS, INC.,

Business Owner: Jerome Boschulte
P.O. Box 304062
St. Thomas, VI 00802
Phone Number: (340) 775-2605
Mobile: (340) 690-5445
Email: jboschulte@custombuilders.vi.com
Scope: Commercial & Institutional Building Construction, New Single Family Housing Construction (except For-Sale Builders) Highway Street & Bridge Contractors, – Poured Concrete Foundation & Structure Contractors, – Masonry Contractors, Roofing Contractors
NAICS Code(s): 236220, 236615, 237310, 238110, 234140, 238160

PROTOUCH COMMUNICATIONS, LLC

Business Owner: Bryan Butler
4100 Sion Farm Shopping Center, Ste. 16
Christiansted, VI 00820
Phone Number: (340) 715-7729
Mobile: (304) 596-0485
Email: karen.jones@myprotel.com
Scope: Telephone Answering Services, Telemarketing Bureau & Other Contact Centers, Offices of All Other Miscellaneous Health Practitioners, Administrative Management & General Mgmt. Consulting Services.
NAICS Code(s): 561421, 561422, 621399, 541611

QUANTUM VISION CONSTRUCTION

Business Owner: Eason Jeffers
79 Castle Coakley
P.O. Box 25498
Christiansted, VI 00824
Phone Number: (340) 227-1191
Email: easonjeffers@quantumvisionconstruction.com
Website: www.quantumvisionconstruction.com
Scope: New Multi-Family Housing Construction, General Construction Services Highway, Street, and Bridge Construction, Poured Concrete Foundation and Structure Masonry Contractors
NAICS Code(s): 236116, 236220, 237310, 238110, 238140

DPW UCP DBE DIRECTORY

RAWLINS HEAVY EQUIPMENT, INC.

Business Owner: Casper Rawlins
143A-32 Anna's Retreat
P. O. Box 7452
St. Thomas, VI 00801
Phone Number: (340) 775-1011
Scope: Site Preparation, & Heavy Equipment Rental
NAICS Code(s): 238910, 532412

RAYCON MECHANICAL, LLC

Business Owner: Eris Walker
#8D Estate Cottage
P. O. Box 600
Kingshill, VI 00851
Phone Number: (340) 719-2645
Mobile: None
Email: raycon20@hotmail.com
Scope: Highway, Street, and Bridge Construction, Electrical Contractor, - Landscaping Services, Hazardous Waste Collection, All Other Miscellaneous Waste Management Services, Appliance Repair and Maintenance
NAICS Code(s): 237310, 238210, 561730, 562122, 562998, 811412

REG SERVICES, LLC

Business Owner: Robert Goerger
8D Estate Cottage
P.O. Box 1931
Kingshill, VI 00851
Phone Number: (340) 227-6797
Mobile: None
Email: robertgoerger@sbcglobal.net
Scope: Messenger Services
NAICS Code(s): 492210

REICH LLC.

Business Owner: Dennis Brow
#6002 Diamond Street 7
P. O. Box 1821, Fredericksted,
St. Croix, 00820
Phone Number: (340) 690-5953
Mobile: (340)
Email: browdennis@yahoo.com
Scope: Heavy Equipment Rental; Vehicle Rental; General Mgmt./Consulting Services; Landscaping, Solid Waste Collection; Wholesale Trade Agents and Brokers; Trucking
NAICS Code(s): 532412; 532111; 541611; 561730; 562111; 425120; 484110

DPW UCP DBE DIRECTORY

RENDCO, Inc.

Business Owner: Philbert Edwards
#1408 Fourth Street
St. Thomas, VI 00802
Phone Number: (340) 777-9394
Mobile: (340) 777-1728
Email: None
Scope: Site Preparation, Heavy Equipment Rental
NAICS Code(s): 238910, 532412

RILEY ELECTRIC, LLC

Business Owner: Augustus Riley
#2-3E Estate Bovoni
P. O. Box 302906
St. Thomas, VI 00803
Phone Number: (340) 777-4539
Mobile: (340) 643-1498
Email: rileyelectric@yahoo.com
Scope: Electrical Contractor
NAICS Code(s): 238210

RI-TECH CONSTRUCTION, LLC

Business Owner: Vernon Caracciolo
#148-30 Estate Tutu
P. O. Box 307056
St. Thomas, VI 00803
Phone Number: (340) 201-1736
Mobile: None
Scope: Highway Street & Bridge Construction
NAICS Code(s): 237310

ROCK MASTER PAVING & EXCAVATING, LLC

Business Owner: Gilmore A. Estrill Sr.,
9015 Havensight Mall
P. O. Box 7562
St. Thomas, USVI 00801
Phone Number: (340) 227-9740
Mobile: (340) 693-0348
Email: gestrillsr@yahoo.com
Scope: Masonry Contractors, Site Prep. Contractors, General Freight Trucking, Local, Heavy Equipment Rental
NAICS Code(s): 238140, 238910, 484110, 532412

DPW UCP DBE DIRECTORY

RONALD A. MARIE

Business Owner: Ronald A. Marie,
#9 Clifton Hill
P. O. Box 5183
Christiansted, VI 00823
Phone Number: (340) 778-1002
Mobile: (340) 227-4484
Email: None
Scope: Carpentry Contractor
NAICS Code(s): 235510

ROUGIER'S ELECTRIC

Business Owner: Benjamin T. Rougier
#132 Clifton Hill
P. O. Box 5439
Kingshill, VI 00851
Phone Number: (340) 779-3661
Mobile: (340) 642-4649
Email: rougierselectric@yahoo.com
Scope: Electrical Contractor
NAICS Code(s): 238210

RULER'S EQUIPMENT & CONSTRUCTION

Business Owner: Edmund Charles
B12-13 Bovoni
P. O. Box 8895
St. Thomas, VI 00801
Phone Number: (340) 774-9319
Mobile: (340) 642-6925
Email: None
Scope: HEAVY EQUIPMENT RENTAL
NAICS Code(s): 532490

RUMINA CONSTRUCTION MGMT. (Formerly Franklyn Victor Maint.)

Business Owner: Franklyn Victor
#290 Hospital Ground
P. O. Box 308034
St. Thomas, VI 00803
Phone Number: (340) 514-2788
Mobile: fvmaint@hotmail.com
Scope: Highway, Street & Bridge Construction
NAICS Code(s): 237310

DPW UCP DBE DIRECTORY

SENHOUSE TRUCKING, LLC (DBA PATRICK SENHOUSE TRUCKING)

Business Owner: Patrick Senhouse
#3A3 Estate Calquohoun,
P. O. Box 7045
Christiansted, VI 00823
Phone Number: (340) 719-1420
Mobile: (340) 690-4163
Email: psenhouse@yahoo.com
Scope: General Freight Trucking, Local
NAICS Code(s): 484110

SF GENERAL MAINTENANCE SERVICES, LLC

Business Owner: Sinclair Flemming
#114 Estate Humbug, Christiansted
P. O. Box 1036, Christiansted
St. Croix, VI 00821
Phone Number: (340) 773-1656
Mobile: (340) 690-3360
Email: sinclair3360@yahoo.com
Scope: Painting & Wall Covering Contractors, Janitorial Services,
Landscaping Services
NAICS Code(s): 238320, 561720, 561730

SHADOWS AS, LLC

Business Owner: Arun Keshap,
162 Subbase
P. O. Box 303115
St. Thomas, VI 00803
Phone Number: (340) 777-5638
Mobile: (340) 998-7565
Email: shadowsvi@hotmail.com
Scope: Other Industrial Machinery Manufacturing
NAICS Code(s): 333249

SHEL'S TRUCKING & DELIVERY

Business Owner: Sheldon Benjamin Sr.,
394 - 258 Anna's Retreat
P. O. Box 12193
St. Thomas, VI 00801
Phone Number: (340) 775-0643 or (340) 776-7760
Mobile: None
Email: dnbenjam@hotmail.com
Scope: General freight Trucking, Local
NAICS Code(s): 484110



DPW UCP DBE DIRECTORY

SKENNY LANDSCAPING & MAINTENANCE SERVICES

Business Owner: Skenny David Sylvester
660-41 Strawberry Hill, Christiansted
P. O. Box 2955
Frederiksted, VI 00841
Phone Number: (340) 778-1877
Mobile: (340) 277-4893
Email: miss_sylvester@yahoo.com
Scope: Landscape Architectural Services
NAICS Code(s): 541320

SLX INFRASTRUCTURE, LLC

Business Owner: Brian Grant
1039 Bell Street
Toms River, NJ 08753
Phone Number: (732) 801-4909
Mobile: None
Email: bgrant@slxinf.com
Website: www.slxinf.com
Scope: Brick, Stone & Related Construction, Material Merchant Wholesale , Architectural, Engineering & Related Services, Engineering Services. Geophysical Surveying & Mapping Services
NAICS Code(s): 423320, 423390, 541310, 541330, 541360

SPECIAL SPACES, INC.

Business Owner: Nkosi James
P.O. Box 397
Frederiksted, VI 00841
Phone Number: (340) 277-7170
Mobile: (340) 277-7170
Email: nkosi_james@hotmail.com
Scope: Highway Street & Bridge Construction
NAICS Code(s): 237310

STONE MASONRY, LLC

Business Owner: Brent Squires,
30 Susannaberg #17A
5000 Estate Enighed PMB 20
St. Thomas, VI 008030
Phone Number: (340) 774-0442
Mobile: (340) 690-9524
Email: brentsquires@gmail.com
Scope: Masonry Contractor
NAICS Code(s): 238140

DPW UCP DBE DIRECTORY

TANG HOW BROTHERS, INC.

Business Owner: Lincoln Tang How
#24-25 Estate Cottage, Christiansted
P. O. Box 6209
Christiansted, VI 00823
Phone Number: (340) 778-8428
Mobile: (340) 277-3726
Email: thbinc@viaccess.net
Website: www.tanghow.com
Scope: Welding Services, Heavy Equipment Rental,
NAICS Code(s): 331419, 532412

TEMPAIRE INTERNATIONAL, INC.

Business Owner: Joseph Kelly,
210-3A Altona
P. O. Box 304882
St. Thomas, VI 00803
Phone Number: (340) 774-4820 or (340) 774-4041
Mobile: (340) 998-2486
Email: None
Website: tempaire@vipowernet.net
Scope: Plumbing, Heating & Air Conditioning Contractors
NAICS Code(s): 238220

TERENCE BRYAN (DBA BRYAN'S HEAVY EQUIPMENT RENTAL)

Business Owner: Terrance Bryan
#37 Morning Star, Kingshill
P. O. Box 2420
Kingshill, VI 00851
Phone Number: (340) 718-3185
Mobile: (340) 227-2641
Email: bryant61@yahoo.com
Scope: Site Preparation Contractor, General Freight Trucking, Site Preparation Local
NAICS Code(s): 238910, 484110, 532412

THOMAS TRUCKING

Business Owner:
9D-5 St. Joseph & Rosendahl
P. O. Box 982
Frederiksted, VI 00841
Phone Number: (340) 777-6124
Mobile: (340) 277-5417
Email: bmrfamily@gmail.com
Scope: General Freight Trucking, Local
NAICS Code(s): 484110

DPW UCP DBE DIRECTORY

TIP TOP CONSTRUCTION, INC.

Business Owner: Percy J. Hollins, Jr.,
5064 Mt. Welcome, Christiansted
P. O. Box 24933, Gallows Bay
St. Croix, VI 00824-4672

Phone Number: (340) 773-5252

Mobile: None

Email: Deborah@tiptopvi.com

Scope: Highway, Street & Bridge Construction, Site Preparation Contractor, Heavy Equipment Rental

NAICS Code(s): 237310, 238910, 532412

TOMMY'S TRUCKING SERVICE

Business Owner: Tommy Augustin
#18 Estate Plessen,
Frederiksted P. O. Box 4971
Kingshill, VI 00851

Phone Number: None

Mobile: (340) 201-5162

Email: tommya_cat@hotmail.com

Scope: General Freight Trucking, Local Heavy Equipment Rental

NAICS Code(s): 484110, 532412

TR QUALITY CONSTRUCTION & DEVELOPMENT, LLC

Business Owner: Trevor Ryan,
28 Contant
P. O. Box 722
St. Thomas, VI 00804

Phone Number: None

Mobile: (340) 201-8856

Email: trqualityconstruction@hotmail.com

Scope: Masonry Contractor

NAICS Code(s): 238140

TRIPLE SEVEN CONSTRUCTION

Business Owner: James Martin,
33-50 Estate Nadir
P. O. Box 12151
St. Thomas, VI 00801

Phone Number: None

Mobile: (340) 998-1227

Email: tripleseven@yahoo.com

Scope: Masonry Contractor, Carpentry Contractor

NAICS Code(s): 238140, 238350

DPW UCP DBE DIRECTORY

TRIPLE-A TRAINING & SECURITY SERVICES

Business Owner: Anderson Poleon, Sr.,
#431 Mt. Pleasant, Frederiksted
P. O. Box 6402
Christiansted, VI 00823
Phone Number: (340) 514-5049
Mobile: (340) 513-7193
Email: triple_a100@hotmail.com
Scope: Security Consulting Services
NAICS Code(s): 541690

TYSAM TECH LLC

Business Owner: Channing Samiere
139 Castle Cookley Bay 7 Ste 1
P. O. Box 8438
Christiansted, VI 00820
Phone Number: (615)480-4961
Mobile: (340) 244-8211
Email: c.samiere@tysamtech.com
Scope: Environmental Engineering Consulting Services, Hazardous/Non-Hazardous Waste Disposal,
Industrial Hygiene Testing
NAICS Code(s): 541620, 562219, 541062

UNIVERSAL TRUCKING

Business Owner: Rudell Fahie,
4-12 Estate Dorothea
P. O. Box 306892
St. Thomas, VI 00803
Phone Number: None
Mobile: (340) 201-6695
Email: trippleseven@yahoo.com
Scope: General Freight Trucking, Local
NAICS Code(s): 484110

V. I. EQUIPMENT RENTAL & CONSTRUCTION, INC.

Business Owner: Steve Berry
#15A-4 Mandahl
P. O. Box 7905
St. Thomas, VI 00801
Phone: (340) 775-4633
Mobile: (340) 513-7335 or (340) 513-7336
Email: viequipmentrental@gmail.com
Scope: Highway, Street & Bridge Construction, Site Preparation Contractor, Heavy Equipment Rental
NAICS Code(s): 237310, 238910, 532412

DPW UCP DBE DIRECTORY

V. I. QUALITY CONTROL SERVICES, LLC

Business Owner: Julio King II
#20B Anna's Retreat
P. O. Box 502911
St. Thomas, VI 00805
Phone: (340) 344-4717
Mobile: None
Email: viqcservices@gmail.com
Scope: All Other Specialty Services
NAICS Code(s): 238992

VEC (VIVOT EQUIPMENT CORPORATION)

Business Owner: Patrick Vivot
10C Estate Cottage, Christiansted
St. Croix, VI 00820
Phone: (323) 229-7862
Mobile: (340) 713-1100
Email: patrick.vivot@gmail.com
Scope: General Freight Trucking, Local, Heavy Equipment Rental
NAICS Code(s): 484110, 532412

VICTOR JEAN BAPTISTE

Business Owner: Victor Jean Baptiste
37-40 Estate Frydenhoj
6207 Estate Frydenhoj
St. Thomas, VI 00802
Phone: (340) 779-1550
Mobile: (340) 690-5223 or (340) 244-0387
Email: vbaptiste36@yahoo.com
Scope: Masonry Contractors, Carpentry Contractors, General Freight Trucking, Local
NAICS Code(s): 238140, 238350, 484110

VIRGIN GLOBAL TECHNOLOGY

Business Owner: Fernando Cabret III
59 King's Wharf
St. Croix, VI 00820
Phone: (818) 309-0688
Mobile: None
Email: virginglobal@gmail.com
Scope: Electrical Cont. And Other Wiring Installation Cont.
NAICS Code(s): 238210

DPW UCP DBE DIRECTORY

VONETO TRUCKING & EQUIPMENT SERVICE (Neto's Trucking Service)

Business Owner: Voneto Percival
6 - 14 Estate Contant
P. O. Box 303479
St. Thomas, VI 00803
Phone: (340) 642-1959
Mobile: None
Email: netotrucking@hotmail.com
Scope: General Freight Trucking, Local
NAICS Code(s): 484110

WATER KING & TRUCKING SERVICES, LLC

Business Owner: Leandra Ravaalier
#33 Contant
P. O. Box 502548
St. Thomas, VI 00805
Phone: (340) 643-4105
Mobile: None
Email: waterkingtrucking@live.com
Scope: Poured Concrete Foundation & Structure Contractors, Inland Water Freight Transportation, General Freight Trucking, Local
NAICS Code(s): 238110, 483211, 484110

ZENON CONSTRUCTION CORPORATION

Business Owner: Carlos Zennon
130-A Estate Bethlehem, Christiansted
P. O. Box 5440
Christiansted, VI 00823
Phone: (340) 778-9308
Mobile: (340) 513-0033
Email: zenoncc@yahoo.com
Scope: Highway, Street & Bridge Construction, Site Preparation Contractors, Heavy Equipment Rental
NAICS Code(s): 237310, 238910, 532412

SECTION IV

DPW UCP DBE DIRECTORY

NAICS CODE	DESCRIPTION
237110	Water & Sewer Line & Related Structures Construction
	BUILDTECH, LLC
237310	Highway Street & Bridge Construction
	APEX CONSTRUCTION CO. INC.
	A-Z GENERAL CONTRACTORS
	BAKAH CONSTRUCTION
	BALBO CORPORATION
	BIG LEE REPAIR & TILE CO.
	BROTHERS CONSTRUCTION. INC.
	BRUNEY'S INCORPORATED DBA PRECISE BUILDERS
	BRYAN CHICK CONSTRUCTION SERVICES (BCCS)
	DMC CONSTRUCTION, INC.
	EAGLE CONSTRUCTION
	ECTAB SERVICES
	ELEVEN CONSTRUCTION, LLC
	ERIC'S CONSTRUCTION
	FOUR STAR CONSTRUCTION, LLC
	HEIGHTS CONSTRUCTION
	INSTRUMENT & CONTROL SYSTEMS, INC.
	JA-RU ENTERPRISES, LLC.,
	JEROME R. MATTHEWS
	JLR CONSTRUCTION & MAINTENANCE, INC.
	JNO'S CONSTRUCTION & MAINTENANCE
	LABOUR CONSTRUCTION
	LAKE'S TRUCKING, EQUIPMENT RENTAL & ROAD STRIPING
	LB CONSTRUCTION
	NEON CONSTRUCTION, INC.
	NORTHWEST CONSTRUCTION & MAINTENANCE, INC.
	POWELL CONSTRUCTION
	PROFESSIONAL DESIGN BUILDERS, INC.,
	RAYCON MECHANICAL, LLC
	RI-TECH CONSTRUCTION, LLC
	RUMINA CONSTRUCTION MGMT. (Formerly Franklyn Victor Maint.)
	SPECIAL SPACES, INC.
	TIP TOP CONSTRUCTION, INC.
	V. I. EQUIPMENT RENTAL & CONSTRUCTION, INC.
	ZENON CONSTRUCTION CORPORATION
238110	Poured Concrete Foundation & Structure Contractors
	PROFESSIONAL DESIGN BUILDERS, INC.,
	WATER KING & TRUCKING SERVICES, LLC
	CHITOLIE TRUCKING SERVICES

DPW UCP DBE DIRECTORY

238120	Structural Steel and Precast Concrete Contractors	
		PHILADELPHIA SUPPLIERS, INC.
238140	Masonry Contractors	
		CHITOLIE TRUCKING SERVICES
		FRANCIS #1 MASONRY SERVICE
		HAMMERHEAD CONSTRUCTION, LLC
		LA VEGA ENTERPRISE, LLC
		LA VIEW, LLC DBA ASENCIOS CONSTRUCTION
		LUCIEN GEORGE CONSTRUCTION
		PRIMA FACIE, INC.
		ROCK MASTER PAVING & EXCAVATING, LLC
		STONE MASONRY, LLC
		TR QUALITY CONSTRUCTION & DEVELOPMENT, LLC
		TRIPLE 7 CONSTRUCTION
		VICTOR JEAN BAPTISTE
238210	Electrical Contractors & Other Wiring Installation Contractors	
		FORTRESS ELECTRICAL CORP.
		INSTRUMENT & CONTROL SYSTEMS, INC.
		JLR CONSTRUCTION & MAINTENANCE, INC.
		NETWAVE UNLIMITED SERVICES, LLC
		PETERS ELECTRIC
		RAYCON MECHANICAL, LLC
		RILEY ELECTRIC, LLC
		ROUGIER'S ELECTRIC
		VIRGIN GLOBAL TECHNOLOGY
238220	Plumbing, Heating & Air Conditioning Contractors	
		BENGOA INTERNATIONAL. INC
		JEROME R. MATTHEWS
		TEMPAIRE INTERNATIONAL, INC.
238320	Painting (except roof) Contractors	
		LA VIEW, LLC DBA ASENCIOS CONSTRUCTION
		NUVO CONSTRUCTION, LLC
		PARSON'S LANDSCAPING & LAWN CARE
		SF GENERAL MAINTENANCE SERVICES, LLC

DPW UCP DBE DIRECTORY

238910	Site Preparation Contractors
	CHITOLIE'S TRUCKING SERVICES
	COUNTRYSIDE DEVELOPMENT, INC. (dba Fergutrax Heavy Equipment)
	LAKE'S TRUCKING, EQUIPMENT RENTAL & ROAD STRIPING
	MARCO ST. CROIX, INC.
	PATRICK CHARLES ENTERPRISES, INC.
	RAWLINS HEAVY EQUIPMENT, INC.
	RENDCO, Inc.
	ROCK MASTER PAVING & EXCAVATING, LLC
	TERENCE BRYAN (DBA BRYAN'S HEAVY EQUIPMENT RENTAL)
	TIP TOP CONSTRUCTION, INC.
	V. I. EQUIPMENT RENTAL & CONSTRUCTION, INC.
	ZENON CONSTRUCTION CORPORATION
238990	All Other Specialty Trade Contractors
	BRUNEY'S INCORPORATED DBA PRECISE BUILDERS (STRIPING)
	ECTAB SERVICES
	LAKE'S TRUCKING, EQUIPMENT RENTAL & ROAD STRIPING
	MASTER PAVEMENT LINE CORPORATION
321999	Fencing Prefabricated Sections & Wood Manufacturing
	A&J FENCING
324121	Asphalt Paving Mix/Manufacture
	PATRICK CHARLES ENTERPRISES, INC.
327320	Ready-Mix Concrete Manufacturing
	CHITOLIE TRUCKING SERVICES
331222	Chain Link fencing Iron or Steel
	A&J FENCING
332618	Chain Link Fencing & Fence Gate
	A&J FENCING

DPW UCP DBE DIRECTORY

423320	Brick, Stone & Related Construction Materials Merchant Wholesalers	
	SLX INFRASTRUCTURE, LLC	
423390	Other Construction Material Merchants	
	SLX INFRASTRUCTURE, LLC	
424690	Other Chemical & Allied Products Merchants Wholesalers	
	M & M SUPPLY CO., INC.	
425120	Wholesale Trade Agents and Brokers	
	REICH LLC	
424930	Flower Nursery Stock & Florist Supplies	
	PLANT DEPOT, INC.	
444210	Lawn & garden Equipment & Supplies	
	BRYAN'S PLANTS & GARDEN SUPPLIES, INC.	
443142	Software Stores, Computer	
	OMNI SYSTEMS	
453998	Flower Shops, Artificial - Dried	
	BRYAN'S PLANTS & GARDEN SUPPLIES, INC.	
454319	All Fuel Dealers	
	CHITOLIE'S TRUCKING SERVICES	

DPW UCP DBE DIRECTORY

483211	Inland Water Freight Transportation	
	MARCO ST. CROIX, INC.	
	WATER KING & TRUCKING SERVICES, LLC	
484110	General Freight Trucking, Local	
	A-9 TRUCKING ENTERPRISES, INC.	
	AMEDEE'S DUMPTRUCK SERVICE	
	BANNIS TRUCKING	
	BRUNEY'S INCORPORATED DBA PRECISE BUILDERS	
	CARLOS TRUCKING & HEAVY EQUIPMENT RENTAL	
	CHITOLIE'S TRUCKING SERVICES	
	CMMC Trucking & Transportation	
	D&B TRUCKING, LLC	
	ECTAB SERVICES	
	FAMILY TRUCKING	
	FLEMING TRUCKING	
	HUGGINS TRUCKING	
	JEREMIAH FELICIEN (DBA FELICIEN TRUCKING)	
	JRL HEAVY EQUIPMENT	
	LA VEGA ENTERPRISE, LLC	
	LAKE'S TRUCKING, EQUIPMENT RENTAL & ROAD STRIPING	
	MARCO ST. CROIX, INC.	
	NICO'S LANDSCAPING & TRUCKING	
	PARIS DUMP TRUCK SERVICE, LLC	
	PATRICK CHARLES ENTERPRISES, INC.	
	PETER GILLES (DBA ORIGINAL TRUCKING)	
	ROCK MASTER PAVING & EXCAVATING, LLC	
	SENHOUSE TRUCKING, LLC DBA (PATRICK SENHOUSE TRUCKING)	
	SHEL'S TRUCKING & DELIVERY	
	TERENCE BRYAN (DBA BRYAN'S HEAVY EQUIPMENT RENTAL)	
	THOMAS TRUCKING	
	TOMMY'S TRUCKING SERVICE	
	UNIVERSAL TRUCKING	
	VEC (VIVOT EQUIPMENT CORPORATION)	
	VICTOR JEAN BAPTISTE	
	VONETO TRUCKING & EQUIPMENT SERVICE (Neto's Trucking Service)	
	WATER KING & TRUCKING SERVICES, LLC	
	REICH LLC	

DPW UCP DBE DIRECTORY

488410	Motor Vehicle Towing
	LAURENCIN BACKHOE & TOWING SERVICE
492210	Messenger Services
	REG SERVICES, LLC
517911	Telecommunications Resellers
	M3COM, LLC
518210	Data Processing, Hosting & Related
	OMNI SYSTEMS
532111	Vehicle Rental
	REICH LLC
532412	Heavy Equipment Rental
	A-9 TRUCKING ENTERPRISES, INC.
	CARLOS TRUCKING & HEAVY EQUIPMENT RENTAL
	CHITOLIE'S TRUCKING SERVICES
	COUNTRYSIDE DEVELOPMENT, INC. (dba Fergutrax Heavy Equipment)
	GRADE-ALL HEAVY EQUIPMENT, INC.
	JRL HEAVY EQUIPMENT
	LA VEGA ENTERPRISE, LLC
	LAKE'S TRUCKING, EQUIPMENT RENTAL & ROAD STRIPING
	LAURENCIN BACKHOE & TOWING SERVICE
	MARCO ST. CROIX, INC.
	NEW WAVE DEVELOPMENT, LLC
	NORTHWEST CONSTRUCTION & MAINTENANCE, INC.
	PATRICK CHARLES ENTERPRISES, INC.
	RAWLINS HEAVY EQUIPMENT, INC.
	REICH LLC
	RENDCO, Inc.
	ROCK MASTER PAVING & EXCAVATING, LLC
	RULER'S EQUIPMENT & CONSTRUCTION
	TANG HOW BROTHERS, INC.
	TERENCE BRYAN (DBA BRYAN'S HEAVY EQUIPMENT RENTAL)

DPW UCP DBE DIRECTORY

532412	Heavy Equipment Rental ...continued
	TIP TOP CONSTRUCTION, INC.
	TOMMY'S TRUCKING SERVICE
	V. I. EQUIPMENT RENTAL & CONSTRUCTION, INC.
	VEC (VIVOT EQUIPMENT CORPORATION)
	ZENON CONSTRUCTION CORPORATION
	REICH LLC
532490	Other Commercial & Industrial Machinery & Equipment Rental & Leasing
541062	Industrial Hygiene Testing
	TYSAM TECH LLC
541310	Architectural Services
	SLX INFRASTRUCTURE, LLC
	BUILDTECH, LLC
541320	Landscape Architectural Services
	MO MULCHING, LLC
	NEW WAVE DEVELOPMENT, LLC
	NICO'S LANDSCAPING & TRUCKING
	SKENNY LANDSCAPING & MAINTENANCE SERVICES
541330	Engineering Services
	CAP ENGINEERING, LLC
	MIRKO M. RESTOVIC (DBA RESTOVIC ENGINEERING)
	PATRICK CHARLES ENTERPRISES, INC.
	SLX INFRASTRUCTURE, LLC
	CAP ENGINEERING, LLC
	BUILDTECH, LLC
541360	GEO Physical Surveying & Mapping Services
	SLX INFRASTRUCTURE, LLC

DPW UCP DBE DIRECTORY

541430	Graphic Design Service	
	COOL SIGNS, LLC	
541511	Custom Computer Programing Services	
	OMNI SYSTEMS	
541512	Computer Systems Design Services	
	OMNI SYSTEMS	
541513	Computer Facilities Management Services	
	OMNI SYSTEMS	
541519	Other Computer Related Services	
	ELECTRICAL SERVICES INTERNATIONAL, LLC	
	PROTOUCH COMMUNICATIONS, LLC	
541611	Administrative Mgmt. & General Management Consulting Services	
	ANGIE BREWER & ASSOCIATES, LC	
	BLUE OCEAN INNOVATION LLC,	
	REICH LLC	
	CONNICO INCORPORATED	
	CONTIENTAL CONSTRUCTION & ENGINEERING LLC	
	DBE CONSULTING, LLC	
	ANGIE BREWER & ASSOCIATES, LC	
541618	Other Management, Consulting Services	
	ANGIE BREWER & ASSOCIATES, LC	
	COMMERCIAL SECURITY SERVICES, LTD. INC.	
	ELECTRICAL SERVICES INTERNATIONAL, LLC	

DPW UCP DBE DIRECTORY

541620	Environmental Consulting Services	
	BLUE OCEAN INNOVATION LLC,	
	CLEAN STREAM ENVIRONMENTAL CONSULTING, LLC	
541690	Scientific, & Technical Consulting (Energy) Services	
	EVNOIRE, LLC.,	
	TRIPLE-A TRAINING & SECURITY SERVICES	
541720	Research & Development in Social Sciences & Humanities	
	BROCKINGTON & ASSOCIATES. INC	
541990	All Other Professional, Scientific, & Technical Services	
	ELECTRICAL SERVICES INTERNATIONAL, LLC	
561110	Office Administrative Services	
	BLUE OCEAN INNOVATION LLC,	
561421	Telephone Answering Services	
	PROTOUCH COMMUNICATIONS, LLC	
561422	Telemarketing Bureau & Other Contact Centers	
	PROTOUCH COMMUNICATIONS, LLC	
561612	Security Services	
	COMMERCIAL SECURITY SERVICES, LTD. INC.	

DPW UCP DBE DIRECTORY

561720	Janitorial Services
	PARSON'S LANDSCAPING & LAWN CARE
	SF GENERAL MAINTENANCE SERVICES, LLC
561730	Landscaping Services
	AGAVE DESIGN GROUP, INC.
	BRUNEY'S INCORPORATED DBA PRECISE BUILDERS
	BRYAN CHICK CONSTRUCTION SERVICES (BCCS)
	EARTH DESIGNS, INC.
	FAMILY TRUCKING
	GREAT GROUNDS ENTERPRISES
	HAMMERHEAD CONSTRUCTION, LLC
	JEROME R. MATTHEWS
	MARCO ST. CROIX, INC.
	NAVARRO LANDSCAPING & YARD MAINTENANCE
	PARSON'S LANDSCAPING & LAWN CARE
	PATRICK CHARLES ENTERPRISES, INC.
	PLANT DEPOT, INC.
	RAYCON MECHANICAL, LLC
	SF GENERAL MAINTENANCE SERVICES, LLC
	REICH LLC
562111	Solid Waste Collection
	A-9 TRUCKING ENTERPRISES, INC.
	LA VEGA ENTERPRISE, LLC
	MARCO ST. CROIX, INC.
	REICH LLC
562112	Hazardous Waste Collection
	A-9 TRUCKING ENTERPRISES, INC.
562219	Hazardous/Non-Hazardous Waste Disposal
	TYSAM TECH LLC
562910	Remediation Services
	BLUE OCEAN INNOVATION LLC,
	BUILDTECH, LLC

DPW UCP DBE DIRECTORY

562998	All Other Misc. Waste Management Services	
	RAYCON MECHNICAL, LLC	
611710	Educational Support Services	
	EVNOIRE, LLC.,	
621399	Offices of All Miscellaneous Health Practitioner	
	PROTOUCH COMMUNICATIONS, LLC	
811412	Appliance Repair & Maintenance	
	RAYCON MECHNICAL, LLC	
921190	Office of Lawyers	
	JULITA DE LEON, PLLC	
922130	Admin of Conservation Program	
	JULITA DE LEON, PLLC	
924110	Administration of Air and Water Resource and Solid Waste Management Programs	
	JULITA DE LEON, PLLC	
924120	Legal Counsel & Prosecution	
	JULITA DE LEON, PLLC	
925120	Administration of Urban Planning & Community & Rural Development	
	JULITA DE LEON, PLLC	





NOTICE TO CONSTRUCTION CONTRACTORS

Bidder's List Collection Form

APPENDIX B

FORM BLCC / DBE B
Page 1 of 2

In accordance with 49 CFR Part 26, the Department of Public Works (DPW) will establish its Annual DBE goal using a Bidders List. The Bidders List will be a compilation of all quotes received by the Contractor during the advertising period. The Bidders List will be used to determine the relative availability of DBEs.

At the time the bid is submitted to the Contracting Officer/DPW, the Contractor shall list, on Form BLCC, the quotes received for the project, using additional sheets as necessary. The listing shall include **EACH quoter's name, address, telephone number, age of firm, annual gross receipts of the firm and whether the quoter is a Virgin Islands certified DBE.** FAILURE TO COMPLY WITH THIS REQUIREMENT SHALL RENDER A BID NON-RESPONSIVE AND THE BID SHALL BE REJECTED.

The term "Quoter" shall include subcontractors and suppliers of materials with whom the Contractor contracts directly.

Project Name: _____ Project No.: _____

Bidder/Contractor Name: _____ Address: _____ Telephone#: _____ Email: _____

LISTING OF QUOTERS

FIRM NAME, ADDRESS PHONE NUMBER	DESCRIPTION OF WORK	Dollar Amt. of Bid Proposal	Will Firm Be Used	DBE OR NON- DBE STATUS	AGE OF FRIM	ANNUAL GROSS RECEIPTS
Name: _____ Address: _____ _____ Phone No.: _____ Email: _____			___ Yes ___ No	<input type="checkbox"/> DBE <input type="checkbox"/> NON-DBE	___ Less than 1 year ___ 1 - 3 years ___ 4 - 7 years ___ 8 - 10 years ___ more than 10 years	___ Less than \$500K ___ \$500K - \$1M ___ \$1-2M ___ \$2-5M ___ Greater than \$5M
Name: _____ Address: _____ _____ Phone No.: _____ Email: _____			___ Yes ___ No	<input type="checkbox"/> DBE <input type="checkbox"/> NON-DBE	___ Less than 1 year ___ 1 - 3 years ___ 4 - 7 years ___ 8 - 10 years ___ more than 10 years	___ Less than \$500K ___ \$500K - \$1M ___ \$1-2M ___ \$2-5M ___ Greater than \$5M

LISTING OF QUOTERS (attach additional sheets if necessary)

FIRM NAME, ADDRESS PHONE NUMBER	DESCRIPTION OF WORK	Dollar Amt. of Bid Proposal	Will Firm Be Used	DBE OR NON- DBE STATUS	AGE OF FRIM	ANNUAL GROSS RECEIPTS
Name: _____ Address: _____ _____ Phone No.: _____ Email _____			___ Yes ___ No	<input type="checkbox"/> DBE <input type="checkbox"/> NON-DBE	___ Less than 1 year ___ 1 – 3 years ___ 4 – 7 years ___ 8 – 10 years ___ more than 10 years	___ Less than \$500K ___ \$500K - \$1M ___ \$1-2M ___ \$2-5M ___ Greater than \$5M
Name: _____ Address: _____ _____ Phone No.: _____ Email _____			___ Yes ___ No	<input type="checkbox"/> DBE <input type="checkbox"/> NON-DBE	___ Less than 1 year ___ 1 – 3 years ___ 4 – 7 years ___ 8 – 10 years ___ more than 10 years	___ Less than \$500K ___ \$500K - \$1M ___ \$1-2M ___ \$2-5M ___ Greater than \$5M
Name: _____ Address: _____ _____ Phone No.: _____ Email _____			___ Yes ___ No	<input type="checkbox"/> DBE <input type="checkbox"/> NON-DBE	___ Less than 1 year ___ 1 – 3 years ___ 4 – 7 years ___ 8 – 10 years ___ more than 10 years	___ Less than \$500K ___ \$500K - \$1M ___ \$1-2M ___ \$2-5M ___ Greater than \$5M

The undersigned hereby declares that the information set forth on this form is current, complete and accurate.

Authorized Signature: _____

Date: _____

Printed Name: _____

Title: _____



NOTICE TO DESIGN/OTHER CONSULTANTS

Bidder's List Collection Form

APPENDIX C

FORM BLDC / DBE C

Page 1 of 2

In accordance with 49 CFR Part 26, the Department of Public Works (DPW) will establish its Annual DBE goal using a Bidders List. The Bidders List will be a compilation of all quotes received by the Design/Other Consultants during the advertising period. The Bidders List will be used to determine the relative availability of DBEs.

At the time the bid is submitted to the Contracting Officer/DPW, the Design/Other Consultants shall list, on Form BLCC, the quotes received for the project, using additional sheets as necessary. The listing shall include **EACH quoter's name, address, telephone number, age of firm, annual gross receipts of the firm and whether the quoter is a Virgin Islands certified DBE.** FAILURE TO COMPLY WITH THIS REQUIREMENT SHALL RENDER A BID NON-RESPONSIVE AND THE BID SHALL BE REJECTED.

The term "Quoter" shall include subcontractors and suppliers of materials with whom the Contractor contracts directly.

Project Name: _____ Project No.: _____

Bidder/Contractor Name: _____ Address: _____ Telephone#: _____ Email: _____

LISTING OF QUOTERS

FIRM NAME, ADDRESS PHONE NUMBER	DESCRIPTION OF WORK	Dollar Amt. of Bid Proposal	Will Firm Be Used	DBE OR NON- DBE STATUS	AGE OF FRIM	ANNUAL GROSS RECEIPTS
Name: _____ Address: _____ _____ Phone No.: _____ Email _____			___ Yes ___ No	<input type="checkbox"/> DBE <input type="checkbox"/> NON-DBE	___ Less than 1 year ___ 1 - 3 years ___ 4 - 7 years ___ 8 - 10 years ___ more than 10 years	___ Less than \$500K ___ \$500K - \$1M ___ \$1-2M ___ \$2-5M ___ Greater than \$5M
Name: _____ Address: _____ _____ Phone No.: _____ Email _____			___ Yes ___ No	<input type="checkbox"/> DBE <input type="checkbox"/> NON-DBE	___ Less than 1 year ___ 1 - 3 years ___ 4 - 7 years ___ 8 - 10 years ___ more than 10 years	___ Less than \$500K ___ \$500K - \$1M ___ \$1-2M ___ \$2-5M ___ Greater than \$5M

LISTING OF QUOTERS (attach additional sheets if necessary)

FIRM NAME, ADDRESS PHONE NUMBER	DESCRIPTION OF WORK	Dollar Amt. of Bid Proposal	Will Firm Be Used	DBE OR NON- DBE STATUS	AGE OF FRIM	ANNUAL GROSS RECEIPTS
Name: _____ Address: _____ _____ Phone No.: _____ Email _____			___ Yes ___ No	<input type="checkbox"/> DBE <input type="checkbox"/> NON-DBE	___ Less than 1 year ___ 1 – 3 years ___ 4 – 7 years ___ 8 – 10 years ___ more than 10 years	___ Less than \$500K ___ \$500K - \$1M ___ \$1-2M ___ \$2-5M ___ Greater than \$5M
Name: _____ Address: _____ _____ Phone No.: _____ Email _____			___ Yes ___ No	<input type="checkbox"/> DBE <input type="checkbox"/> NON-DBE	___ Less than 1 year ___ 1 – 3 years ___ 4 – 7 years ___ 8 – 10 years ___ more than 10 years	___ Less than \$500K ___ \$500K - \$1M ___ \$1-2M ___ \$2-5M ___ Greater than \$5M
Name: _____ Address: _____ _____ Phone No.: _____ Email _____			___ Yes ___ No	<input type="checkbox"/> DBE <input type="checkbox"/> NON-DBE	___ Less than 1 year ___ 1 – 3 years ___ 4 – 7 years ___ 8 – 10 years ___ more than 10 years	___ Less than \$500K ___ \$500K - \$1M ___ \$1-2M ___ \$2-5M ___ Greater than \$5M

The undersigned hereby declares that the information set forth on this form is current, complete and accurate.

Authorized Signature: _____

Date: _____

Printed Name: _____

Title: _____



VIRGIN ISLANDS DEPARTMENT OF PUBLIC WORKS
Disadvantaged Business Enterprise (DBE) Program

DBE Commitment Form

Project Name:

FAP:

Project No.

Contract DBE Goal %:

Name of DBE Contractor, Supplier, Consultant:
(Use one form for each subcontractor material supplier.)

Type or print legibly.

Item No(s).	Description of Work (item, material, service)	Quantity	Price/Unit	Total Dollars
GRAND TOTAL				

1. Total Amount of the Bid (\$):

2. Total Committed DBE Participation (%)*:

3. Amount Committed to this DBE (\$):

4. Amount Committed to this DBE (%):

Prime Contractor's DBE Officer:

**Must equal or exceed established goal indicated above or bid may be rendered non-responsive.*

The Parties assure Virgin Islands Department of Public Works (VIDPW) that each will abide by the Disadvantaged Business Enterprise (DBE) program as directed by the approved DBE Program Plan and all related contract specifications and provisions. If a contract goal is established for this project, the Prime Contractor commits to achieving the goal and will submit the names of DBEs firms and their committed percentages using Form A-585. The Parties understand that Form A-585 must be revised anytime commitments exceed the established contract goal. The parties further understand that DBE removal and/or substitution is not permitted without written consent of the VIDPW DBE Program Liaison and only upon a showing of Good Faith Efforts. The parties acknowledge that failure to achieve the goal or otherwise to comply with VIDPW program requirements may result in VIDPW levying liquidated damages or any other remedy available under Federal or Territorial law. **The DBE should retain copies of all quotes submitted.**

Signature of Prime Contractor Official:

Signature of DBE:

Date:

Date:



Monthly Prime Contractor or Consultant Payment Information

Subcontractor/Supplier	Work Description or Item	DBE?		DBE % Commitment*	Actual Payments this period to DBEs and non-DBE Subcontractors
		Yes	No		

*IF ANY FIRM LISTED ABOVE IS A MATERIAL SUPPLIER, BUT NOT THE MANUFACTURER, THE CONTRACTOR MAY CREDIT ONLY 60% OF THE EXPENDITURE TO THE SUPPLIER FOR FINAL PAYMENT.

Project Name:		Project No:	
Prime Contractor/Consultant:			DBE Contract Goal %:
Reporting Period: _____ thru _____		Monthly Estimate No:	
Original Contract Amount:		Total \$ Paid to Date:	% Paid to Date:
% Time Used:	% of Construction Completed		

(consultants only)

Summary of Payment Information

a. Previous actual payments to DBEs:		g. Previous actual payments to non-DBEs	
b. Actual payments to DBEs this period:		h. Actual payments to non-DBEs this period	
c. Total actual payments to DBEs to date:		i. Total actual payments to non-DBEs to date	
d. Total actual payments to Prime to date:		j. % of actual payments to non-DBEs to date	
e. Total % of actual payments to DBEs to date:		k. Total % of actual payments to non DBEs to date.	
f. Total actual payments to Prime less Subs to date		l. Total actual payments to all Subs.	

Summary of Payments Withheld

Subcontractor/Supplier	DBE?	Tier	Reason for Withholding Payment

Prime Contractor/Consultant Certification:

I swear or affirm that the above named prime contractor paid all subcontractors within ten (10) days of receipt of payment from VIDPW and that the prime contractor ensured prompt payment of lower tier subcontractors, if any. I further certify that retainage, if any, was returned to any subcontractor within thirty (30) days of completing the subcontracted work.

Name of Prime Representative:

Title of Prime Representative:

Signature: _____

Date: _____

Below this line for VIDPW staff only

Project Manager Monitoring Certification: (To be completed monthly by Project Manager)

I reviewed the work site and related documents associated with this Form A-644 and find it accurate and complete. Payments withheld from/by subcontractors, if any, appear to be for cause and not the result of failure to promptly pay.

Name of Project Manager:

Signature of Project Manager:

Date:

DBELO Monitoring Certification: (To be completed by DBELO on the final project A-644)

I certify that both the project site and related documents were monitored for compliance with 49 CFR Part 26 and all other applicable regulations. All subcontractors have been paid and retainage, if any, returned.

Name of DBELO:

Signature of DBELO

Date: